

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

November 12-13, 1999

The Final Minutes can be found on the University of Wyoming Board of Trustees website at www.uwyo.edu/trustees/meetings

TRUSTEES OF THE UNIVERSITY OF WYOMING
AGENDA
November 12-13, 1999

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November 12-13, 1999

The Trustees participated in the Brinkerhoff Earth Resources Information Center dedication held in the atrium of the S. H. Knight Geology Building on Friday, November 12.

A reception hosted by Staff Senate members was attended on Friday afternoon in the John Hill Conference Room. Former Trustee Betty Kail was honored at that time and presented with a Trustees' Award of Merit (Enclosure I).

On Saturday, the Board participated in the groundbreaking ceremony for the Rochelle Athletics Center and attended the UW/BYU football game.

CALL TO ORDER

President True called the Business meeting to order at 8:50 a.m. on Saturday, November 13, 1999.

ROLL CALL

The following were in attendance: Trustees John D. "Dave" Bonner, Deborah Healy Hammons, Taylor Haynes, Kathy Hunt, Peter Jorgensen, Ron McCue, John Patrick, Shelly Ritthaler, Walter G. "Jerry" Saunders, Gregory Schaefer, Thomas Spicer, and Hank True. Ex-officio members Philip Dubois and Nathan Hammons were also in attendance. Ex-Officio Trustees Governor Jim Geringer and Superintendent Judy Catchpole were unable to attend.

ANNOUNCEMENTS

President Dubois noted the Casper Star Tribune article on the ongoing discussion on UW's institutional logo and color enhancements. A committee was formed in July of 1998 for the purpose of exploring marketing of the University, increasing national visibility and reinforcing tradition. President Dubois commented that the process of change is difficult and UW needs to periodically reexamine its operation even if changes don't result from that examination.

President Dubois mentioned that there has been much discussion on security during athletic events and that night games are of special concern. He is committed to continuing the tradition of athletic events being "family events."

Trustee True commented that the nametags being worn by the Trustees and guests are appreciated and requested that the gallery continue wearing them throughout the meetings.

President Dubois reported that the federal congressional delegation would be joining the Board for lunch and he would be meeting with them during the afternoon for discussion of their assistance to UW.

APPROVAL OF SEPTEMBER 10-11, 1999 MINUTES OF THE TRUSTEES

It was moved by Trustee Spicer for approval of the September 11, 1999 Minutes. The motion was seconded by Trustee Jorgensen. Motion carried.

ASUW REPORT

Ex-officio Trustee Nathan Hammons reported on the activities of ASUW. ASUW has been active since the last Board meeting. ASUW legislation that has been approved or is in

process are: SR 1923, silent march for tolerance, non-violence and diversity in the Homecoming parade; resolution for non-discrimination and equal opportunity; bill for creation of an off-campus housing directory; resolution for non-support of the alcohol and drug policy; bill for the creation of an on-line book exchange; and, a bill supporting graduate teaching assistants. ASUW is working on course evaluations and a student transportation support system. Nathan also mentioned a case before the Supreme Court on mandatory fees supporting student organizations that has been ruled a violation of first amendment rights. In the process of its self-study, ASUW is also reviewing its budget priorities and its legislative structure.

STAFF SENATE REPORT

Staff Senate President Jim Kaltenbach expressed his thanks to the Board for attending the Staff Senate Reception Friday afternoon, and to President Dubois for visiting with Staff Senate in October where he fielded questions on cost-of-living pay increases for staff. President Dubois reported that he felt merit pay increases were more important than cost-of-living increases. The Compensation Committee is looking at modifying the way staff are annually evaluated. Anne Crocco has been selected the Outstanding Employee for the third quarter. Staff Recognition Day will be held on March 22, 2000 and the Trustees are invited to attend.

President Dubois mentioned that his interaction with the Outstanding Employee of the Quarter has been positive and enjoyable. He, the selected employee, and the Staff Senate President, have a breakfast meeting and they have been most informative.

FACULTY SENATE REPORT

President Klaus Hanson reported that Unireg 804 is out of committee and will be presented as an information item to the floor of the Senate. Unireg 43 is also out of committee and has been reviewed by Academic Affairs. A bill on graduation designations was passed and that information will be distributed to departments.

REPORTS AND RECOMMENDATION OF COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, November 12, 1999 with the following members present: Ron McCue, Chair; Debbie Hammons, Kathy Hunt, Pete Jorgensen, Jerry Saunders, and Tom Spicer. The following information items were brought before the full Board:

Proposed Enrollment Management Model

With the retirement of the former director of admissions, the decision was made to elevate the position to an associate vice president for enrollment management within the Division of Student Affairs to place a greater emphasis on the comprehensive and critical role of recruitment and retention efforts. Sara Axelson, the new associate vice president, immediately undertook the development of an enrollment management model that is designed to mobilize resources across campus and involves faculty, staff, and students in the process. A draft of a model was developed in concert with the President's Executive Council, the Deans' Council, and other campus entities and was approved earlier this fall by the President as the focus for a new campus-wide initiative. On Friday, October 22, a campus-wide "enrollment management

summit” was convened with 80 campus leaders representing a cross section of the university community. The enrollment summit engaged the services and expertise of Noel/Levitz, Inc. in helping the institution to identify appropriate goals and targets and to acknowledge the challenges that need to be addressed.

Ms. Axelson made an informative and detailed presentation to the Trustees on the structure and function of the University of Wyoming’s enrollment management model and responded to questions posed by the Board. The model involves many members of the campus community; encompasses a number of teams; and, will be an ongoing effort by the institution (see Enclosure II).

Freshman Live-In Policy and Retention Data

In March 1996, the Trustees approved a mandatory live-in policy for all freshmen students. The rationale supporting the proposal included evidence from national studies that new students living in on campus residence halls had a better retention rate and were more academically successful than those students who lived off campus. The policy was implemented in the fall of 1997. A report provided to the Trustees in November 1998 indicated that students living in the residence halls had a moderately better fall to fall retention rate than those students living off campus.

The implementation of the mandatory live-in policy has intentionally been gradual with liberal interpretation applied to requests for exceptions. Enforcement of the policy for Fall 1999 was tightened with the requirement that all requests for exception be accompanied by documentation or evidence of compliance with the exceptions guidelines. Nevertheless, a liberal acceptance of requests still prevailed.

Beth McCuskey, director of housing and residence life, presented current information on the policy and its impact on retention and student success (see Enclosure III). President Dubois noted that UW now has two years of data on the mandatory freshman live-in policy. The policy exemption requirements have been tightened up while enforcement has become more liberal. A hold was put on registration to assist in enforcement. In reviewing the fall-to-fall retention chart, there was a significant difference noted that students living on campus are more likely to be integrated into the campus community. The retention rate of Wyoming freshman to sophomore students is about 80 percent.

College of Education Progress Report

The initial findings and recommendations of the College of Education Program Review were presented to the Board of Trustees in November, 1998. The report contained recommendations regarding the role of the Laboratory School, records management, College development, organizational structure, grade inflation, advising, instructor credentials and qualifications, and curricular content and complexity. The following is an update on these recommendations.

A. Laboratory School

As a result of negotiations completed during AY 98-99, the UW Laboratory School was absorbed by the Albany County Public School System. The Lab School will continue to operate as a primary laboratory site for College of Education practicum experiences, but it will do so under the management of the public school system. The curricular flexibility and innovation that have historically characterized the Lab School will require only minor adaptation to

accommodate public school curriculum requirements. All teachers formerly employed by UW have been transferred to the public school system, and accordingly University budgets have been adjusted.

B. Records Management

The primary concern about College records management was in the undergraduate office. Under the new administrative leadership of Professor Ed Paradis, an electronic database system has been established for all off-campus student placements. The information contained in the database will allow for better management, supervision, and trouble-shooting for the more than 200 students each semester who are distributed across Wyoming and the region as part of their educational programs.

C. College Development

The College has hired a new development officer. A statewide external advisory board has been established; it conducted its second meeting at a retreat September 17-18. Discussions are underway to assure smooth integration of College development needs with the upcoming UW Capital Campaign. The College has recently received a \$200,000 gift to establish the Lola B. Newcomb Beginning Teacher Support Grant program to provide additional mentoring for new graduates hired to teach in Wyoming. Final negotiations are currently underway on a larger trust endowment for a visiting professorship.

D. College Organization

Consistent with recommendations contained in the College review, the College began the conversion from a two-division structure to a department structure. When the College reorganized into six academic departments, it was with the intention of refocusing and reorganizing instructional resources and programs to better serve students. One unresolved issue

was how best to administer the Educational Foundations and Counselor Education programs. The current configuration combines the two disparate programs, even though they share little in common.

Following extensive discussion, the College proposes splitting the combined unit. The Counselor Education program is academically strong and well subscribed, and it should be an independent department. The former Ed Foundations component would then be designated a department of Educational Studies and would continue to have responsibility for the core coursework for undergraduate education majors. This is a department in which the College will invest and build. The College of Education Academic Plan reflects this thinking.

The Department of Educational Studies will focus on school-based teaching. The freshman, sophomore and junior courses that the department will offer currently enroll more than 700 students and generate in excess of 3,000 credit hours per year. Quality instruction and extensive school-university collaboration from this program are essential if the College is to be successful. In recent years this curricular component has relied too heavily on graduate students and temporary faculty, and there has been inadequate coordination of course requirements, outcomes, and performance standards. The College plans to address these problems by building on its existing faculty in this area, which is strong in quality but too small in size. As a start, the college is conducting two additional tenure-track faculty searches in educational studies.

E. Grade Inflation

The College now distributes Grade Differential Indices (GDI) for all classes. These data indicate how students' grades in their Education classes compare with their grades in courses taught outside the College. In addition to this document, the Dean has written a College-wide document for distribution to all faculty. This document and the GDI form the basis for

discussions each semester regarding grading policies and student grade distribution. To date, the major focus of these discussions has been on Educ 2000 and Educ 3000 classes. The mean GPA in Educ 2000 has dropped from 3.78 to 3.22. For Educ 3000, the mean GPA has dropped from 3.75 to 3.68. Monitoring and discussion continues between the Dean's Office and Education faculty for all grades reported.

F. Advising

During the 98-99 academic year, the College's Advising Coordinator held training sessions for faculty advisors, developed new and simplified curricular check sheets, and prepared advising handbooks for all faculty advisors. All tenure-track faculty are expected to advise. The average advising "load" is about 30 students per faculty member. Complaints about student advising have decreased significantly in both the College office and the Office of Student Affairs.

G. Instructor Credentials and Qualifications

As a first step in bolstering its faculty recruitment, the College has reaffirmed its commitment to hiring via open, national searches. The College has also adopted a policy of recruiting new faculty who received their terminal degrees at other institutions.

H. Curricular Content and Complexity

In accordance with the University's Academic Plan, the College is re-examining the scope and complexity of its curriculum.

Dean Ksir was available to provide further clarification of the above information. The College has focused its attention on the items of concern listed in the November 1998 report and they are seeing progress in those areas.

Preparation for NCA Reaccreditation Site Visit – An Update

The site visit for the University's ten-year reaccreditation by our accrediting body, the North Central Association of Colleges and Schools (NCA), is scheduled for March 5-8, 2000. UW's NCA Self-Study Steering Committee has drawn from the UW Academic Plan and 11 NCA self-study subcommittee reports in preparing the institutional self study document. This document will be submitted to NCA by January 11, 2000. The Institutional Self Study, subcommittee reports, and a range of supporting documentation can be viewed at <http://uwadmnweb.uwyo.edu/NCA>. Comment on these documents by the University community is being solicited by the NCA Steering Committee through the end of November, 1999.

Dr. Abernethy reported that this is a first draft and he would welcome input by either e-mail or phone.

Selection of an Integrated Library System

Following a lengthy review and evaluation process, the Libraries have selected the Endeavor Voyager integrated management system to replace the existing CARL system. Endeavor Voyager is designed specifically for academic and research libraries, employs multi-tiered client-server architecture, and uses graphical user interfaces while operating within Microsoft Windows. The system will allow access to images, full text, and other local and remote resources while operating from a UNIX server platform and Intel-based client platforms. Endeavor Voyager is a relational database management system with built-in EDI (electronic data interface) functionality. The new system is fully compliant with library standards.

Contract negotiations are currently underway with Endeavor Information Systems (EIS). The Colorado Alliance of Research Libraries (Alliance) will lead negotiations on behalf of the

University of Wyoming and the Colorado School of Mines. Available funding will cover the projected cost of the joint institutional system. Based on the sizes of UW and CSM and the sizes of their library holdings, the cost will be divided $2/3 - 1/3$. Both UW and CSM will realize significant savings through the cooperative purchase and the participation of the Alliance in the project.

Library Director, Keith Cottam, presented more detailed information on the project. The new system will require \$450,000 while an additional \$150,000 will be used to improve technology on campus. The system will be in place by Fall 2000. The server will be housed in Colorado.

President Dubois reported this is an update on the replacement of the old CARL software; it came in under budget; there is no connection between PeopleSoft and this system; and, the funding came from the University's block grant.

Progress on the Support Services Plan

The July 1999 meeting of the Trustees included a report on the support services planning process that began this fall semester. The report included a description of the planning context, the environmental factors that would guide the process, the values and principals that would provide the foundation for the process, and finally, the specific charge for the UW support services plan and an 11-step planning process along with a timeline.

The support services plan is proceeding on schedule. Specifically, the following steps have been completed or are underway:

- The support services planning guidelines, along with accompanying documentation and material, are available on the University's home page.

- The plan has been presented to and discussed by the Deans' Council, the Staff Senate, the Faculty Senate, and ASUW, and an invitation has been extended to these groups to discuss the process with their campus constituents.
- An invitation has been extended through faculty and staff list serves, in various meetings, and in half-page ads in the *Branding Iron* to all members of the campus community for involvement in the planning process. Specifically, comments are being solicited on issues, processes, practices, policies, organizational alignments, or functions that should be addressed during unit self-studies and the development of the plan.
- The president has organized the "Coordinating Committee for the Review of the Support Services Plan" (CCRSSP), and this committee has had its inaugural meeting.
- Unit self studies were initiated by September 1, 1999 and were completed and submitted to divisional heads on November 1, 1999. The preparation of the divisional draft reports is currently underway.

Members of the steering committee for the Support Services Plan include Robert Aylward, Ben Blalock, Keith Cottam, Dan Baccari, Jim Hurst, and Lee Moon.

President Dubois reported that the Plan is launched and the first drafts will be available in early December.

Implementing the Academic Plan

For each of the eleven planning priorities slated for first-year attention in the Academic Plan, advisory committees have been established. In total, more than 80 faculty, administrators, deans, directors, community college representatives, support personnel, and students have agreed to serve on advisory groups. Advisory groups were appointed in early October, and each has

received a preliminary charge and a timeframe for project completion. Project completion is staggered throughout the academic year depending upon immediacy, project complexity, and temporal sequencing with other plan initiatives.

The following is a list of specific accomplishments.

A. Require individual job descriptions for faculty and academic professionals –
Action Item #147

Job descriptions have been developed for all faculty and academic professionals. These job descriptions will form the basis for annual performance appraisals, are necessary for the implementation of post-tenure review, and provide a more detailed enumeration of faculty responsibility than the workload policy previously in effect. All academic colleges have developed job descriptions that are currently under review by the Office of Academic Affairs.

B. Develop a Centralized Position Management Process –
Action Item #145

Centralized position control began with the start of Fall Semester, 1999. Vacant faculty and academic professional positions will now revert to the Office of Academic Affairs for centralized distribution. Discussions regarding the logistics and implementation of this process were initiated in August with college deans. These discussions will continue through the academic year as issues and problems associated with the process are identified and resolved. A draft document, being developed in concert with academic deans and the Office of Academic Affairs, outlines how position control will be implemented. The latest version of the document is available for review at <http://www.uwyo.edu/acadaffairs>. Comments and opinions are being solicited campus-wide.

C. Streamline University Studies –
Action Item # 32

This action item calls for a broadly representative committee to develop a plan for streamlining and clarifying the USP curriculum, and for reducing the number of hours required to complete the USP. The committee, chaired by Rollin Abernethy, has been appointed and charged; their report is expected early in 2000.

D. Life Sciences and ENR –
Action Items #55, #56, #57, #63, #68, #132, #58, #59, #60

In the aggregate, these action items call for a thorough examination of all aspects of Life Sciences and ENR on the UW Campus. Undergraduate degree programs, graduate degree programs, organizational structures, faculty research groups, interdisciplinary programs, efficiency, effectiveness, and collaboration are all descriptive of the broad charge given to the two groups that will examine and make recommendations regarding the Life Sciences and Environment and Natural Resources. Dean Robert O Kelley will serve as chairman for the Life Sciences initiative, and Harold Bergman for the ENR initiative. Both groups are scheduled to complete their work by the end of AY 99-00.

E. Ph.D. Enrollment Plan –
Action Items #54, #163, #166

Chaired by Interim Graduate School Dean Steve Williams, an advisory committee will critically examine UW's array of doctoral programs. This effort will involve the development of a plan to bolster graduate recruitment and enrollments, to focus the production of graduate degrees, and to furnish more competitive levels of support for doctoral students. The committee is working in concert with the Vice President for Research, the Vice President for Academic

Affairs, college deans, and the Graduate Council. The committee report is slated for completion during spring semester, 2000.

Dr. Buchanan reported that implementation progress is continuing on the Academic Plan. Job descriptions are current for every faculty member and academic professional at UW. Centralized position control is under campus-wide discussion. The remainder of the Academic Plan updates are underway and chairs have been appointed for them.

AY 99-00 Administrator Reviews

Five-year reviews are currently scheduled for the Dean of Arts and Sciences, the Dean of UW/CC and the Director of the American Heritage Center. Self-study documents have been completed by all three administrators. Vice President for Research Bill Gern will chair the review committee for Dean B. Oliver Walter. Dean of Education Charles Ksir will chair the review committee for Dean Margaret Murdock. Vice President for Development Ben Blalock will chair the review committee for AHC Director Michael Devine. All reviews will be completed no later than spring semester 2000.

President Dubois reported that reviews of administrators are underway as planned.

Summer School 1999

Student enrollment headcounts for summer school 1999 have been finalized. Overall, there has been a 2% decline in student enrollments between summer 1998 and summer 1999. Laramie-campus headcounts are virtually identical between 1998 and 1999. Off-campus headcounts for the summer are down significantly, with a 29% decline at UW/CC and a 1% decline in the Outreach School. The decline in Casper appears to be attributable to reductions in

the number of practicing teachers enrolling in summer enrichment coursework. This trend is confirmed by reviewing enrollment patterns across academic colleges: Agriculture +5%; Arts and Sciences +2%; Business -10%; Education -8%; Engineering +6%; Health Sciences +8%. Further analysis of enrollment trends indicates that summer graduate student enrollments have declined. Summer enrollments for full time graduate students declined by 19%, while part-time graduate enrollments dropped by 6% between the summer of 1998 and 1999.

<i>Summer Enrollment Counts - All Sites</i>			
	1997	1998	1999
Undergraduates	2500	2606	2632
Graduates	2526	2388	2282
Total Enrollment	5026	4994	4914

Dr. Buchanan reported a slight reduction in teacher enrollments during the past year and a slight decline in the College of Business attributable to a shift in electronic delivery.

BUDGET COMMITTEE

The Budget Committee of the Trustees met on Thursday, November 11, 1999 with Trustees Jorgensen, Bonner, Haynes, Patrick, and Saunders present. The Budget Committee met again on Friday, November 12, 1999 with the following members present: Pete Jorgensen, Chair; Dave Bonner, Taylor Haynes, John Patrick, Jerry Saunders, and Greg Schaefer. The following items were presented to the full Board:

Audit Reports – Fiscal Year 1999

This is the fifth year of reporting by the firm McGladrey and Pullen, after the university requested a one-year extension for their services to complete the 1999 reports (see Enclosure IV). The University will prepare to send out the RFP for audit services, and retain the successful firm for the next four years.

Mr. Baccari noted that Jim Hearne, Linda Nydahl, and Phill Harris were present to answer questions.

Trustee Jorgensen moved to approve the audit reports as presented. Trustees Schaefer seconded. Motion carried.

Approval of Contracts and Grants

CONTRACTS AND GRANTS

The following grants and contracts are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period August 11, 1999, through October 20, 1999.

ADVANCED ANALYTICAL TECHNOLOGIES, INCORPORATED - 08/01/1999 - 01/31/2000	\$	20,473
Daniel Buttry; Chemistry - Bacterial viability studies at the University of Wyoming.		

AGREVO USA COMPANY - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 10,000
AMERICAN SHEEP INDUSTRY ASSOCIATION, INCORPORATED - 09/30/1999 - Open Steven Horn/Stephen Gillespie; Animal Science - Antispermatogetic project.	\$ 10,000
BASF CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 8,500
BAYER CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 2,600
BIG HORN VALVE, INCORPORATED - 09/21/1999 - Open David Walrath; Mechanical Engineering - Redesign and test the interface seal of the VOST irrigation valve and hydrant.	\$ 500
BLUE SKY BATTERIES, INCORPORATED - 08/15/1999 - 02/15/2000 Daniel Buttry/Dean Roddick; Chemistry - Molecularly engineered conducting polymer cathodes for high energy density rechargeable lithium batteries.	\$ 10,000
BURLINGTON RESOURCES - 08/01/1998 - 07/31/2000 James Steidtmann/Ronald Steel; Geology - Albuquerque & Espanola Basins.	\$ 20,000
CASTLE ROCK HOSPITAL DISTRICT - 09/07/1999 - 11/30/1999 G. Fred Doll; Survey Research Center - Opinion of Castle Rock Hospital district residents.	\$ 6,553
CC TECHNOLOGY, INCORPORATED - 09/02/1999 - 02/29/2000 Robert Corcoran; Chemistry - Develop a fiber-optic sensor for nitrate detection.	\$ 33,000
CENTRAL WYOMING HOSPICE PROGRAM - 01/03/1996 - Open Robert Houston; Casper Family Practice - Medical education and oversight in hospice care.	\$ 2,125
COLORADO, UNIVERSITY OF - 07/01/1999 - 06/30/2000 Joe Schoeber/Joseph Steiner; Casper Family Practice - National AIDS education and training.	\$ 41,807
COLORADO POTATO ADMINISTRATIVE COMMITTEE - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$ 6,350
CURRENT, INCORPORATED - 06/01/1999 - Open Donald Adams/Scott Coguill/Ronda Coguill; Mechanical Engineering - Composite materials testing.	\$ 1,500

DELAWARE, UNIVERSITY OF - 09/15/1994 - 09/14/2000 Harold Bergman; Zoology - Metal bioavailability to aquatic biota.	\$ 10,000
E.I. DU PONT DE NEMOURS AND COMPANY - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$ 500
E.I. DU PONT DE NEMOURS AND COMPANY - 06/22/1999 - Open Abdel Mesbah; Plant Sciences - Crop-weed research.	\$ 2,500
E.I. DU PONT DE NEMOURS AND COMPANY - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 8,000
FMC CORPORATION - 07/01/1999 - Open Pradeep Agarwal; Chemical Engineering - Coal utilization research group.	\$ 3,500
FMC CORPORATION - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 1,000
GENERAL ELECTRIC COMPANY - 09/01/1998 - Open John Ackerman; Chemical Engineering - Magnetic particle protection.	\$ 25,000
GENERAL ELECTRIC COMPANY - 07/26/1999 - 06/30/2000 John Ackerman; Chemical Engineering - Low temperature anti-stick coatings.	\$ 72,000
GENERAL ELECTRIC COMPANY - 07/01/1999 - Open John Ackerman; Chemistry - Various projects through General Electric Company.	\$ 24,442
GLOBAL FOREST - 08/01/1999 - 12/31/2000 Gregory Hayward; Zoology - Managing subalpine forests.	\$ 10,000
THE FRED C. GLOECKNER FOUNDATION, INCORPORATED - 09/01/1999 - 08/31/2000 Karen Panter; Plant Sciences - Production of Castilleja with three hosts.	\$ 4,245
GREATER YELLOWSTONE COALITION - 09/01/1999 - 08/31/2000 David Taylor; Agricultural Economics - Fiscal impacts of land use in Fremont County, Wyoming.	\$ 1,500
GREATER YELLOWSTONE COALITION - 09/01/1999 - 08/31/2000 William Gribb; Geography and Recreation - Fiscal impacts of land use in Fremont County, Wyoming	\$ 1,500
GRIFFIN L.L.C. - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$ 3,050
GUSTAFSON LLC - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$ 3,000

HEALTH CANADA - 04/01/1997 - 08/30/2002	\$	27,392
James Jacobs; Agricultural Experiment Station - Services of Lee Thompson.		
INTERNATIONAL COUNCIL FOR CANADIAN STUDIES - 09/08/1999 - Open	\$	7,333
Michael Harkin; Anthropology - Northwest coast ethnology.		
JOB TRAINING PARTNERSHIP AGREEMENT - 07/01/1993 - Open	\$	1,747
Jacque Cook; Agriculture Dean's Office - Salary reimbursement for job training.		
MID-AMERICA MANUFACTURING AND TECHNOLOGY CENTER - 07/16/1999 - 05/20/2000	\$	12,554
Suresh Muknahallipatna; Electrical Engineering - Software testing and upgrade.		
MOBIL CORPORATION - 01/01/1997 - Open	\$	24,000
Ronald Steel; Geology - Sequence stratigraphy and sedimentology.		
NATIONAL EDUCATION ASSOCIATION - 09/01/1995 - 05/31/2000	\$	5,000
Barbara Hakes; Wyoming Center for Teaching and Learning - Longitudinal study of change in teacher preparation		
NATIONAL RESEARCH COUNCIL - 09/01/1999 - 08/31/2000	\$	2,000
Stephen Gomez; Botany - Ford Foundation fellowship.		
NATIONAL WRITING PROJECT CORPORATION - 07/01/1994 - 06/30/2000	\$	18,000
Janet Constantinides; English - Wyoming writing project.		
THE NATURE CONSERVANCY - 08/20/1999 - 12/31/2002	\$	26,678
Stanley Anderson/Loren Ayers; Zoology - Burrowing owls population status in Wyoming.		
NEBRASKA DEPARTMENT OF AGRICULTURE - 07/01/1998 - 06/30/2000	\$	15,050
Gary Franc; Plant Sciences - Potato diseases research.		
NEXIA BIOTECHNOLOGIES, INCORPORATED - 08/01/1999 - 07/31/2002	\$	150,000
Randolph Lewis; Molecular Biology - Spider silk licensing.		
NORTH DAKOTA STATE UNIVERSITY - 07/01/1999 - 06/30/2000	\$	15,000
Khaled Ksaibati; Civil Engineering - Strategic plan development.		
NOVARTIS CROP PROTECTION, INCORPORATED - 01/01/1999 - Open	\$	5,700
Gary Franc; Plant Sciences - Regional plant diseases.		
OPTIMUM QUALITY GRAINS, L.L.C. - 08/06/1999 - 08/05/2002	\$	25,004
Bret Hess; Animal Science - Effect of corn type and processing method on bovine digestion.		

PFIZER, INCORPORATED - 11/01/1998 - Open	\$	2,652
John Lloyd/James Waggoner; Renewable Resources - Persistent efficacy of doramectin topical solution.		
PINE BLUFFS, TOWN OF - 07/01/1990 - 06/30/2000	\$	4,400
Charles Reher; Anthropology - Archaeological testing.		
POPLAR LIVING CENTER - 02/12/1993 - 12/31/1999	\$	3,750
Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.		
ROHM AND HAAS COMPANY - 01/01/1999 - Open	\$	4,700
Gary Franc; Plant Sciences - Regional plant diseases.		
SHEPHERD OF THE VALLEY CARE CENTER - 02/12/1993 - 12/31/1999	\$	2,500
Joe Schoeber; Casper Family Practice - Medical services for nursing home patients.		
SHOSHONE AND NORTHERN ARAPAHOE OFFICE OF THE TRIBAL WATER ENGINEER - 08/12/1998 - 12/31/1999	\$	26,246
Charles Reher; Anthropology - Firehearth archaeology at Washakie Reservoir.		
SIGMA XI, SCIENTIFIC RESEARCH SOCIETY - 10/01/1998 - Open	\$	700
Nicole Korfanta; Zoology - Population genetics of burrowing owls.		
SOCIETY FOR THE ADVANCEMENT OF MATERIAL & PROCESS ENGINEERING - 06/01/1999 - Open	\$	200
Donald Adams/Scott Coguille/Ronda Coguille; Mechanical Engineering - Composite material testing.		
STATOIL RESEARCH CENTRE - 01/01/1997 - Open	\$	19,978
Ronald Steel; Geology - Sequence stratigraphy and sedimentology.		
STRIDE LEARNING CENTER - 08/01/1999 - Open	\$	18,336
Kenneth Heinlein; Wyoming Institute for Disabilities - Early childhood training conference.		
TEXAS A&M RESEARCH FOUNDATION - 09/01/1999 - 08/31/2000	\$	3,000
Maureen Steiner; Geology - Origin of the Jurassic quiet zone.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/28/1999 - 12/31/2001	\$	5,000
Marcel Kornfeld; Anthropology - Sand Draw landfill site.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/27/1999 - 09/30/2002	\$	99,990
Audrey Shalinsky; Anthropology - Archaeological collection curation and management.		

UNITED STATES BUREAU OF LAND MANAGEMENT - 09/10/1997 - 12/31/1999	\$	3,000
William Reiners; Botany - Delineation of landtypes for Northwest Wyoming.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/19/1997 - 12/31/1999	\$	2,000
William Reiners; Botany - Delineation of landtypes for the Buffalo resource area.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/24/1998 - 10/01/2001	\$	25,000
Brent Breithaupt; Geological Museum - Red Gulch dinosaur tracksite.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/17/1999 - 09/30/2001	\$	3,000
Jason Lillegraven; Geology - Catalog and reorganize paleontology reprint library.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/30/1999 - 09/30/2000	\$	50,000
Jeffrey Hamerlinck/Henry Heasler; Spatial Data and Visualization Center - Sharing of geographical and spatial data.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/23/1999 - 09/30/2001	\$	25,622
Gary Beauvais; Wyoming Natural Diversity Database - Survey for Canada lynx and other rare species on public lands in Wyoming.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/23/1999 - 09/30/2001	\$	14,000
Walter Fertig; Wyoming Natural Diversity Database - Survey of Precocious Milkvetch, Stemless beardtongue, and the Cary Beardtongue on public lands in Wyoming.		
UNITED STATES BUREAU OF LAND MANAGEMENT - 09/23/1999 - 09/30/2001	\$	6,500
Walter Fertig; Wyoming Natural Diversity Database - Cost-share survey of Blowout Penstemon on public lands in central Wyoming.		
UNITED STATES BUREAU OF RECLAMATION - 07/01/1998 - 09/30/2000	\$	23,000
Mary Neighbours; Wyoming Natural Diversity Database - Snake River resources review.		
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 10/01/1998 - 09/30/1999	\$	6,500
Steven Horn; Agriculture Dean's Office - Support for laboratory technicians.		
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 10/01/1998 - 09/30/1999	\$	6,734
Terrance Booth/Gerald Schuman; Renewable Resources - Seasonal help.		

UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 04/01/1995 - 03/31/2000 Michael Brewer; Renewable Resources - Population ecology and genetics of Russian wheat aphid on non-cultivated hosts.	\$	1,500
UNITED STATES DEPARTMENT OF AGRICULTURE AGRICULTURAL RESEARCH SERVICE - 08/20/1999 - 08/29/2001 E. Lee Belden; Veterinary Sciences - Susceptibility of bovine lukemia virus infected cattle to vesicular stomatitis virus (NJ) infection.	\$	25,000
UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE - 10/01/1999 - 09/30/2000 Elizabeth Williams; Veterinary Sciences - Evaluate animal trapping devices to develop best management practices for wildlife.	\$	29,722
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 09/01/1999 - 08/31/2002 Gary Moss/Bret Hess/Douglas Hixon; Animal Science - Influence of dietary oils on reproduction in primiparous beef cattle.	\$	155,000
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE - 06/15/1999 - 06/30/2001 Robert Stobart; Animal Science - Objective measure of wool fiber characteristics.	\$	28,068
UNITED STATES DEPARTMENT OF AGRICULTURE COOPERATIVE STATE RESEARCH, EDUCATION AND EXTENSION SERVICE - 09/15/1999 - 09/14/2002 Fred Gray; Plant Sciences - Biological alternatives for sugar beet nematode control.	\$	141,500
UNITED STATES DEPARTMENT OF AGRICULTURE ECONOMIC RESEARCH SERVICE - 09/30/1999 - 03/31/2001 Sherrill Shaffer; Economics and Finance - Federal credit programs and economic growth.	\$	23,000
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/05/1999 - 05/31/2002 Ronald Hartman; Botany - Floristic survey of Thunder Basin National Grassland.	\$	14,600
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/05/1999 - 05/31/2002 Ronald Hartman; Botany - Routt National Forest floristic survey.	\$	14,500
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/20/1999 - 09/30/2000 Angela Hild; Renewable Resources - Recruitment of winterfat as influenced by the presence of cheatgrass.	\$	3,960

UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 09/10/1999 - 12/31/1999	\$	2,000
Mary Neighbours; Wyoming Natural Diversity Database - Data dumps pertaining to sensitive species within the Wyoming forest.		
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/20/1999 - 07/31/2000	\$	3,000
Steven Buskirk; Zoology - Impacts of generalist predators on sensitive species.		
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 09/10/1999 - 09/30/2001	\$	5,000
Steven Buskirk; Zoology - Genetic analysis of Fishers for parent determination.		
UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE - 08/20/1999 - 01/31/2000	\$	3,000
David McDonald; Zoology - Boreal owls in the central and northern Rocky Mountains.		
UNITED STATES DEPARTMENT OF EDUCATION - 09/01/1999 - 08/31/2000	\$	10,000
Mark Bittner; Family and Consumer Science - Child care access means parents in school.		
UNITED STATES DEPARTMENT OF EDUCATION - 09/01/1999 - 08/31/2000	\$	259,671
Fuji Adachi; Student Educational Opportunity - Student support services.		
UNITED STATES DEPARTMENT OF EDUCATION - 11/01/1999 - 10/31/2000	\$	258,736
Manuel Gallegos; Student Educational Opportunity - Upward Bound mathematics and science competition.		
UNITED STATES DEPARTMENT OF EDUCATION - 07/01/1998 - 06/30/1999	\$	2,020
John Nutter; Student Financial Aid - Pell grant funding.		
UNITED STATES DEPARTMENT OF ENERGY - 09/15/1999 - 09/14/2002	\$	260,000
John Bradford/Scott Smithson/W. Steven Holbrook; Geology - Direct detection of DNAPL using ground-penetrating radar.		
UNITED STATES DEPARTMENT OF ENERGY - 09/15/1999 - 09/14/2002	\$	35,000
Carrick Eggleston; Geology - The influence of calcium carbonate grain coatings on contaminant reactivity in vadose zone sediments.		
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 06/01/1998 - 05/31/2000	\$	25,000
Karen Williams; Family and Consumer Science - Improving health and education conditions for young children.		

UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES - 07/01/1999 - 06/30/1999 Gail Zahn; Wyoming Institute for Disabilities - Positive behavioral support for training initiative project.	\$	82,680
UNITED STATES DEPARTMENT OF TRANSPORTATION - 01/19/1996 - 01/18/2000 Charles Dolan; Civil Engineering - Prestressing tendons for highway structures.	\$	100,000
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY - 09/01/1999 - 08/31/2000 Nancy Stanton; Zoology - Graduate fellowship grant.	\$	5,000
UNITED STATES GEOLOGICAL SURVEY - 08/24/1999 - 11/30/2000 Gary Beauvais; Wyoming Natural Diversity Database - Research rare and sensitive species in southeast Wyoming	\$	15,000
UNITED STATES GEOLOGICAL SURVEY - 09/05/1996 - 12/31/2001 Stanley Anderson; Zoology - Great plains grasslands ecology and management.	\$	34,185
UNITED STATES GEOLOGICAL SURVEY - 09/05/1996 - 12/31/2000 Stanley Anderson; Zoology - Sensitive species of Wyoming.	\$	40,663
UNITED STATES GEOLOGICAL SURVEY - 09/08/1999 - 08/31/2000 Wayne Hubert; Zoology - Great Plains fishes.	\$	25,000
UNITED STATES GEOLOGICAL SURVEY - 08/10/1999 - 09/30/2000 Joseph Meyer; Zoology - Bacterial challenge to Lost River suckers.	\$	23,000
UNITED STATES INFORMATION AGENCY - 09/01/1999 - 08/31/2000 Lewis Bagby; International Programs - University reform in management and finance through the Saratov State University in Russia.	\$	95,553
UNITED STATES NATIONAL INSTITUTES OF HEALTH - 08/01/1999 - 07/31/2000 Don Jarvis; Molecular Biology - N-glycosylation mechanism in insect cells.	\$	179,996
UNITED STATES NATIONAL PARK SERVICE - 09/18/1997 - 02/11/1998 Paul Sanders; Anthropology - Prepare a data recovery plan for Gibbon Falls picnic area.	\$	1,411
UNITED STATES NATIONAL PARK SERVICE - 06/01/2000 - 04/30/2001 Audrey Shalinsky; Anthropology - Federal highway archeological investigations.	\$	53,346
UNITED STATES NATIONAL PARK SERVICE - 02/26/1999 - 04/01/2001 Harold Bergman; Institute for Environment and Natural Resources - Open space and grazing study.	\$	49,692

UNITED STATES NATIONAL PARK SERVICE - 10/01/1999 - 09/30/2000 Richard Olson; Renewable Resources - Validating monitoring protocols of prescribed fire effects on plant, bird, and small mammal communities.	\$	10,000
UNITED STATES NATIONAL PARK SERVICE - 09/01/1997 - 09/30/2000 Stanley Anderson; Zoology - Monitor brucellosis in Yellowstone National Park bison.	\$	12,000
UNITED STATES NATIONAL SCIENCE FOUNDATION - 09/01/1999 - 08/31/2001 Robert Kelly; Anthropology - Early holocene prehistory in the intermontane west.	\$	31,282
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/1999 - 12/31/2003 John Marwitz/Alfred Rodi; Atmospheric Science - Wyoming King Air airplane as a national facility	\$	173,546
UNITED STATES NATIONAL SCIENCE FOUNDATION - 08/15/1999 - 07/31/2002 Steven Miller; Botany - Molecular systematics and evolution of fungi in the Russuloid lineage.	\$	189,999
UNITED STATES NATIONAL SCIENCE FOUNDATION - 09/01/1998 - 12/31/1999 Randolph Lewis; EPSCoR Office - Management of the Experimental Program to Stimulate Competitive Research (EPSCoR).	\$	63,450
UNITED STATES NATIONAL SCIENCE FOUNDATION - 01/01/2000 - 12/31/2002 W. Steven Holbrook; Geology - Three-dimensional structure and physical properties of a methane hydrate deposit and methane gas reservoir.	\$	795,514
UNITED STATES NATIONAL SCIENCE FOUNDATION - 02/01/2000 - 01/31/2003 W. Steven Holbrook; Geology - Crustal structure and evolution of the Newfoundland-Iberia non-volcanic rift.	\$	337,900
UNITED STATES NATIONAL SCIENCE FOUNDATION - 12/15/1997 - 11/30/2000 Scott Smithson/Nicholas Boyd III; Geology - Lithosphere structure of the western United States.	\$	240,116
UNITED STATES NATIONAL SCIENCE FOUNDATION - 06/24/1999 - 08/31/2002 Jeffrey Welker; Renewable Resources - Species responses to changes in climate across Arctic gradients.	\$	475,000
UNITED STATES NATIONAL SCIENCE FOUNDATION -	\$	457,277

09/01/1998 - 12/31/1999

Henry Heasler/Jeffrey Hamerlinck; Spatial Data and Visualization Center - Visualization award.

UNITED STATES NAVY - 09/14/1999 - 09/13/2001 \$ 20,000

L. Karl Branting; Computer Science - Develop, implement, and evaluate techniques to automate case construction for decision support systems.

UNITED STATES SMALL BUSINESS ADMINISTRATION - 09/28/1999 - 09/30/2000 \$ 70,000

Diane Wolverton; Small Business Development Center - Small business innovation research and small business technology transfer.

UNIVERSITY CORPORATION FOR ATMOSPHERIC RESEARCH - 09/01/1999 - 04/30/2000 \$ 630,000

Alfred Rodi; Atmospheric Science - Turbulence measurements in Juneau, Alaska.

VARIOUS NURSING SCHOOLS - 02/22/1994 - Open \$ 7,468

Marcia Dale; Nursing - Develop nursing programs.

VARIOUS SPONSORS - 07/01/1999 - Open \$ 500

Chris Bastian; Agricultural Economics - Issues facing dry bean cooperative.

VARIOUS SPONSORS - 03/01/1998 - Open \$ 15,000

Bret Hess; Animal Science - Vitamin digestion.

VARIOUS SPONSORS - 01/12/1993 - Open \$ 64,887

Norman Morrow; Chemical Engineering - Effect of reservoir wettability on oil recovery.

VARIOUS SPONSORS - 07/01/1994 - 06/30/2000 \$ 208

Janet Constantinides; English - Wyoming writing project program income.

VARIOUS SPONSORS - 09/01/1994 - Open \$ 5,669

William Gribb; Geography and Recreation - Wyoming geographic alliance.

VARIOUS SPONSORS - 02/01/1994 - Open \$ 2,445

Duane Keown; Natural Science Program - Wyoming's conservation connection.

VARIOUS SPONSORS - 06/01/1999 - Open \$ 180

Patricia McClurg; Natural Science Program - Workshops for the Upper Midwest Aerospace Consortium.

VARIOUS SPONSORS - 10/01/1998 - 09/30/1999 \$ 13,557

Diane Wolverton; Small Business Development Center - Manage and operate the small business development centers.

VARIOUS SPONSORS - 07/01/1998 - Open \$ 1,857

Jeffrey Hamerlinck; Spatial Data and Visualization Center - To fund the Spatial Data and Visualization Center.

VARIOUS SPONSORS - 07/01/1999 - Open \$ 200

Michael Massie; Wyoming Institute for Disabilities - SOAR demonstration.

VARIOUS SPONSORS - 10/01/1998 - Open \$ 510

Mary Neighbours; Wyoming Natural Diversity Database - Database management.

VARIOUS SPONSORS - 09/10/1985 - Open \$ 349

Harold Bergman/Joseph Meyer; Zoology - Testing and services.

WAI TAT CHEMICAL MATERIALS COMPANY, LIMITED - 09/01/1998 - Open \$ 40,000

Lewis Bagby; International Programs - Promote US/China exchange programs.

WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION - 01/13/1997 - 05/31/2000 \$ 3,000

Stephen Williams; Graduate School - Doctoral scholars program.

WYOMING ARTS COUNCIL - 07/01/1999 - 05/30/2000 \$ 4,000

Sharon Cumbie; Nursing - Cooperative community action and the arts.

WYOMING ARTS COUNCIL - 07/01/1999 - 08/31/1999 \$ 3,000

Patricia Tate; Theatre and Dance - Snowy Range summer dance festival.

WYOMING COUNCIL FOR THE HUMANITIES - 08/19/1999 - 10/31/1999 \$ 1,142

Jeanne Holland/Diane LeBlanc; English - History of women's sports in the U.S.

WYOMING DEPARTMENT OF AGRICULTURE - 05/29/1997 - Open \$ 30,000

Jeffrey Lockwood; Plant Sciences - Reduced area-agent grasshopper management.

WYOMING DEPARTMENT OF COMMERCE - 08/26/1999 - 12/31/1999 \$ 10,800

Mary Hopkins/Audrey Shalinsky; Anthropology - Cultural resource interns.

WYOMING DEPARTMENT OF EDUCATION - 07/01/1999 - 09/30/2000 \$ 27,000

Kent Becker; Counselor Education - Chemical abuse research and education program.

WYOMING DEPARTMENT OF EDUCATION - 07/01/1999 - 09/30/2000 \$ 5,000

Donna Amstutz; Lifelong Learning and Instruction - Literacy resource center.

WYOMING DEPARTMENT OF EDUCATION - 10/01/1999 - 09/30/2000 \$ 52,000

Judith Ellsworth/Linda Hutchison; Natural Science Program - Assessment to enhance and accelerate student achievement in mathematics and science.

WYOMING DEPARTMENT OF EDUCATION - 10/01/1999 - 09/30/2000 \$ 22,275

Peter Ellsworth; Natural Science Program - Coordinated resource management.

WYOMING DEPARTMENT OF EDUCATION - 07/01/1997 - 09/30/1999	\$	3,374
Peter Ellsworth/Patricia McClurg; Natural Science Program - Mathematics and science critical thinking.		
WYOMING DEPARTMENT OF EDUCATION - 10/01/1999 - 09/30/2000	\$	20,000
Peter Ellsworth/Patricia McClurg; Natural Science Program - Coordinate the program for improvement of mathematics and science education.		
WYOMING DEPARTMENT OF EDUCATION - 10/01/1999 - 09/30/2000	\$	27,385
Patricia McClurg/Alan Buss/Lydia Dambekalns/William Gribb; Natural Science Program -Interpreting the earthscape using technology tools.		
WYOMING DEPARTMENT OF EDUCATION - 10/01/1999 - 09/30/2000	\$	53,000
Timothy Rush; Natural Science Program - Increasing comprehension of narrative and content area reading in the primary and intermediate grades.		
WYOMING DEPARTMENT OF EDUCATION - 08/01/1999 - 06/30/2000	\$	9,000
Carl Reynolds; Secondary Education - Integrating computer technology in the classroom.		
WYOMING DEPARTMENT OF EDUCATION - 08/01/1999 - 06/30/2000	\$	10,750
Rob Bennett; Student Educational Opportunity - Provide career information to Wyoming high schools.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 08/31/1999 - 08/31/2000	\$	19,330
Marjorie Bedessem; Civil Engineering - Statewide groundwater protection strategy.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 08/12/1999 - 07/31/2000	\$	32,128
Jeffrey Hamerlinck/Henry Heasler; Spatial Data and Visualization Center - Global Positioning System (GPS) mapping of public water system sources for sourcewater.		
WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY - 09/30/1999 - 09/30/2000	\$	173,218
Jeffrey Hamerlinck/Henry Heasler; Spatial Data and Visualization Center -Delineation of the fifth and sixth level watersheds for Wyoming.		
WYOMING DEPARTMENT OF HEALTH - 08/23/1999 - 06/30/2000	\$	7,008
Scott Winnail; Physical and Health Education - Evaluate the Wyoming abstinence education grant.		
WYOMING DEPARTMENT OF TRANSPORTATION - 10/01/1999 - 09/30/2000	\$	94,955
Corrine Sheaffer; Fleet Operations - Shuttle bus program.		
WYOMING GAME AND FISH DEPARTMENT - 08/18/1999 - 06/30/2000	\$	7,600

E. Lee Belden; Veterinary Sciences - Wildlife forensics techniques.

WYOMING GAME AND FISH DEPARTMENT - 05/01/1999 - 12/31/2000 Stanley Anderson; Zoology - Bird response to oil/gas field development.	\$ 10,000
WYOMING GAME AND FISH DEPARTMENT - 05/06/1992 - Open Stanley Anderson; Zoology - Wyoming wildlife research.	\$ 278,991
WYOMING GAME AND FISH DEPARTMENT - 05/06/1992 - Open Stanley Anderson; Zoology - Habitat studies in Wyoming.	\$ 201,265
WYOMING GAME AND FISH DEPARTMENT - 07/01/1992 - Open Nancy Stanton; Zoology - Zoology faculty member awards.	\$ 69,100
WYOMING IMPORT EXPORT LIMITED - 04/01/1999 - 12/31/1999 Katta Reddy/Stephen Williams; Renewable Resources - Chemistry and biological activity of artesian well.	\$ 1,500
WYOMING MEDICAL CENTER - 07/01/1997 - Open H. John Baldwin; Pharmacy - Provision of clinical pharmacy services.	\$ 26,425
WYOMING SAWMILLS, INCORPORATED - 09/01/1998 - 06/30/2000 Richard Schmidt; Civil Engineering - Glue laminated beams construction.	\$ 10,000
WYOMING SCIENCE, TECHNOLOGY AND ENERGY AUTHORITY - 09/01/1995 - 09/29/1999 John Steadman/William Gern; Research Office - Management and coordination of the Experimental Program to Stimulate Competitive Research (EPSCoR).	\$ 54,845
yourPharmacy.com - 10/01/1999 - Open Linda Martin; Pharmacy - Provide drug information services.	\$ 9,225
ZENECA AGRICULTURAL PRODUCTS - 01/01/1999 - Open Gary Franc; Plant Sciences - Regional plant diseases.	\$ 26,000
ZENECA AGRICULTURAL PRODUCTS - 01/01/1999 - Open Stephen Miller; Plant Sciences - Various weed biology and control.	\$ 4,250
TOTAL - Contracts and grants approved August 11, 1999, through October 20, 1999.	\$ 8,008,194
TOTAL - Contracts and grants previously approved: 07/01/99 - 08/10/99 5,680,613	\$ 5,680,613
TOTAL - Contracts and grants approved July 1, 1999 through October 20, 1999.	\$ 13,688,807

Dr. Gern highlighted grants received by Dr. Jarvis and Dr. Holbrook and the impact they have on UW. Trustee Hammons mentioned the national debate on EPSCoR. Dr. Gern reported UW's program began small but has grown to \$151,000,000. Trustee Schaefer asked about the Yellowstone coalition grant and would like additional information on it. Trustee Saunders questioned Dean Horn on the sheep grant. Trustee Ritthaler wondered if the sheep research had potential for patents.

Trustee Jorgensen moved for approval of contract and grants as listed. Trustee Bonner seconded. Motion carried.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period July 1, 1999 – September 30, 1999

The following audits have been completed. Audit reports are attached as indicated.

1. The University of Wyoming Alumni Association, Inc. has been audited and financial statements have been prepared for the year ending June 30, 1999. The financial statements are on the following pages.
2. The Cowboy Joe Club has been audited and financial statements have been prepared for the year ending June 30, 1999. The financial statements are on the following pages.

The following audits and related activities are in process:

1. The comprehensive audit of NCAA compliance in the area of Financial Aid was completed and the audit report has been drafted. The audit report will be issued when the Athletic Planning Committee has approved the Athletic Department's responses to the audit recommendations. This is the second audit in a series of five annual audits that will cover all NCAA compliance areas.
2. The Child Care Center cash handling procedures are being audited.
3. Van Jacobson and Jim Byram have been participating in the implementation of the PeopleSoft Financial Management System and the Human Resources Management System. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented and to assist with the implementation.

Audit recommendations from the following audits have not been fully implemented:

1. Campus-wide policies on documentation of business travel paid by IDR and documentation of business meals were recommended in an audit report that was issued in December of 1994. Changes to travel and business meal documentation will not be fully implemented until after the PeopleSoft Financial Management System has been implemented.
2. The Telecommunications (Chartfield Organization codes 12584, 12585, 14847, 14915, 16008) audit report was issued in April 1996. Recommendations will be fully implemented by December of 1999.
3. The Moving Expense audit report was issued in April of 1997. Recommendations will not be fully implemented until after the PeopleSoft Financial Management System has been implemented.
4. The Faculty and Staff Insurance Holding Account (Chartfield Organization code 14874) audit was issued in July of 1998. Recommendations will not be fully implemented until non-exempt hourly paid employees that work at least 80 hours per month, but work less than 12 months are converted to be paid over 12 months. All employees will be converted by January of 2000.
5. The Off-Campus Credit Courses audit report was issued in April of 1999. Recommendations will be fully implemented by September of 1999.

**UNIVERSITY OF WYOMING ALUMNI ASSOCIATION, INC.
FINANCIAL STATEMENTS**

THE UNIVERSITY OF WYOMING ALUMNI ASSOCIATION, INC.

ANNUAL FINANCIAL REPORT

June 30, 1999

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**THE UNIVERSITY OF WYOMING ALUMNI
 ASSOCIATION, INC.
 BALANCE SHEETS
 JUNE 30, 1999 AND 1998**

	1999 Alumni Association, Inc.			1999 University of Wyoming	1999	1998
	Unrestricted Operating Funds	Restricted Scholarship Funds	Endowment Funds (Schedule I)	Unrestricted Operating Funds	Total	Total
ASSETS						
Cash	\$93,060	\$68,283	\$90,924	\$13,355	\$265,622	\$271,292
Certificates of deposit		45,158			45,158	43,068
Investments	184,982	50,052	983,904		1,218,938	1,117,100
Accounts receivable	5,250				5,250	9,340
Accrued interest receivable	1,130	929	6,037		8,096	10,291
Inventories	14,111				14,111	16,611
Prepaid expenses	3,240				3,240	
Land, building, and equipment, at cost, less accumulated depreciation of \$244,864 and \$220,641	405,325				405,325	413,449
Interfund balances	(69,389)	(5,740)	76,169	(1,040)	0	0
Total Assets	\$637,709	\$158,682	\$1,157,034	\$12,315	\$1,965,740	\$1,881,151
LIABILITIES AND FUND BALANCES						
Accounts payable	\$5,996			\$6,298	\$12,294	\$9,838
Note Payable	14,981				14,981	
Deferred revenues - dues	57,025				57,025	90,613
Deferred revenues - credit card program	14,060				14,060	104,926
Total Liabilities	92,062	0	0	6,298	98,360	205,377
Fund Balances	545,647	158,682	1,157,034	6,017	1,867,380	1,675,774
Total Liabilities and Fund Balances	\$637,709	\$158,682	\$1,157,034	\$12,315	\$1,965,740	\$1,881,151

The Notes to Financial Statements are an integral part of this statement.

**THE UNIVERSITY OF WYOMING ALUMNI
 ASSOCIATION, INC.
 STATEMENTS OF REVENUE AND EXPENSES
 JUNE 30, 1999 AND 1998**

	1999 Alumni Unrestricted Operating Funds	Association, Restricted Scholarship Funds	Inc. Endowment Funds (Schedule I)	1999 University of Wyoming Unrestricted Operating Funds	1999 Total	1998 Total
REVENUE						
Annual membership dues	\$176,352				\$176,352	\$124,406
Life membership dues	16,750		126,135		142,885	158,402
University budgeted funds				118,047	118,047	116,031
Donations	1,568	38,230	3,000	11,334	54,132	50,043
Investment income	69,317	7,488	3,164		79,969	94,307
Credit card program	90,868				90,868	78,251
Homecoming	6,260				6,260	5,964
Alumni Gatherings	11,289				11,289	13,244
Promotional novelty sales & commissions	20,069				20,069	13,443
Advertising	2,000				2,000	2,620
Other income (Schedule III)	12,050	14,070		100	26,220	23,998
Total Revenue	406,523	59,788	132,299	129,481	728,091	680,709
EXPENSES						
Personnel	38,624			160,678	199,302	186,694
Office operation (Schedule II)	79,650			5,893	85,543	90,670
Travel	16,565				16,565	17,350
Homecoming	20,080				20,080	16,281
Alumni Gatherings	21,887				21,887	20,655
Promotional novelties	12,382				12,382	4,433
Alumnews - printing	16,595				16,595	14,763
Alumnews - other	41,056				41,056	26,760
Scholarships		30,600			30,600	29,600
Alumni House operation	13,357				13,357	14,838
Depreciation	33,223				33,223	31,918
Other Expenses (Schedule III)	43,738	2,157			45,895	169,038
Total Expenses	337,157	32,757	0	166,571	536,485	623,000
REVENUE OVER (UNDER) EXPENSES	\$69,366	\$27,031	\$132,299	(\$37,090)	\$191,606	\$57,709

The Notes to Financial Statements are an integral part of this statement.

**THE UNIVERSITY OF WYOMING ALUMNI
 ASSOCIATION, INC.
 STATEMENTS OF CHANGES IN FUND BALANCES
 JUNE 30, 1999 AND 1998**

	1999 Alumni Unrestricted Operating Funds	Association, Restricted Scholarship Funds	Inc. Endowment Funds (Schedule I)	1999 University of Wyoming Unrestricted Operating Funds	1999 Total	1998 Total
REVENUE						
Total Revenue	\$406,523	\$59,788	\$132,299	\$129,481	\$728,091	\$680,709
EXPENSES						
Total Expenses	337,157	32,757	0	166,571	536,485	623,000
Net increase (decrease) before transfers	69,366	27,031	132,299	(37,090)	191,606	57,709
TRANSFERS						
Transfer To Restricted Scholarship Funds	(1,379)	1,379				
Transfer To UW Unrestricted Operating Funds	(52,408)			52,408	0	0
NET INCREASE (DECREASE) FOR THE YEAR	15,579	28,410	132,299	15,318	191,606	57,709
FUND BALANCES, BEGINNING	530,068	130,272	1,024,735	(9,301)	1,675,774	1,618,065
FUND BALANCES, ENDING	\$545,647	\$158,682	\$1,157,034	\$6,017	\$1,867,380	\$1,675,774

The Notes to Financial Statements are an
 Integral part of this statement..

THE UNIVERSITY OF WYOMING ALUMNI ASSOCIATION, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

ALUMNI ASSOCIATION UNRESTRICTED OPERATING FUNDS

These funds were generated by the Alumni Association and are under the Association's control.

Investments of \$184,982 consist of stocks and bonds recorded at cost. These investments had an approximate market value of \$173,937 at June 30, 1999.

Inventory consisting of merchandise is stated at the lower of cost (first-in, first-out) or market.

Deferred revenues - dues are \$57,025 in annual dues that have not been earned by the Alumni Association. This is the portion of each member's annual dues that applies to the fiscal year beginning on July 1, 1999.

Deferred revenues - credit card program is a \$14,060 advance for royalties that have not been earned by the Alumni Association at June 30, 1999.

ALUMNI ASSOCIATION RESTRICTED SCHOLARSHIP FUNDS

These are donor-restricted funds to be used for scholarship expenses. Restricted donations are recognized as revenue when they are received.

Investments of \$50,052 consist of bonds recorded at cost. These investments had an approximate market value of \$48,515 at June 30, 1999.

ALUMNI ASSOCIATION ENDOWMENT FUNDS

This fund group consists of the Alumni Association Life membership Fund and an endowment fund restricted to scholarships.

Life Membership Fund investments of \$939,633 consist of corporate stock, mutual funds and bonds recorded at cost. These investments had an approximate market value of \$1,410,254 at June 30, 1999.

Shaw scholarship fund investments of \$44,271 consist of mutual funds recorded at cost. These investments had an approximate market value of \$54,049 at June 30, 1999.

All life membership dues are recorded as additions to the Life Membership Fund even though the dues are deposited in the Alumni Association Unrestricted Operating Funds bank account. Life membership funds are invested to generate income which is normally retained and reinvested, but the investment income is recorded as being available to the Alumni Association Unrestricted Operating Funds. The net affect of these transactions is reflected in the amount that is due from or to the Alumni Association Unrestricted Operating Funds. On June 30, 1999 \$76,169 was due from the Alumni Association Unrestricted Operating Fund. The following is a summary of the transactions for the year:

Due from Alumni Association Operating Funds at 6/30/1998	\$ 57,515
Transfer from Alumni Association Operating Fund	(57,516)
Life membership dues retained in the Operating Fund	126,135
Investment income retained in the Life Membership Fund	<u>(49,965)</u>
Due from Alumni Association Operating Funds at 6/30/1999	<u>\$76,169</u>

UNIVERSITY OF WYOMING UNRESTRICTED OPERATING FUNDS

These are University of Wyoming funds budgeted to and expended by the Alumni Relations department and other funds generated by the Alumni Relations department that are on deposit at the University. Of \$160,678 in personnel expenses, \$52,408 was funded by transfers from the Alumni Association.

Budgeted funds for the year beginning July 1, 1999 and ending June 30, 2000 in the amount of \$118,875 are not included in this statement.

Note 2. COMMITMENTS

The Alumni Association is funding University scholarships. These scholarships will amount to \$46,000 for the 1999-2000 school year.

Note 3. INCOME TAXES

The Alumni Association is exempt from paying income taxes under section 501 (c) (3) of the Internal Revenue Code.

**THE UNIVERSITY OF WYOMING ALUMNI
 ASSOCIATION, INC.
 ENDOWMENT FUNDS
 JUNE 30, 1999 AND 1998**

Schedule I

	1999 Life Membership Fund	1999 Shaw Scholarship Fund	1999 TOTAL	1998 TOTAL
BALANCE SHEETS				
ASSETS				
Cash	\$90,924		\$90,924	\$108,298
Investments	939,633	44,271	983,904	850,510
Accrued interest receivable	6,037		6,037	8,412
Interfund balances	76,169		76,169	57,515
Total Assets	<u>\$1,112,763</u>	<u>\$44,271</u>	<u>\$1,157,034</u>	<u>\$1,024,735</u>
LIABILITIES AND FUND BALANCES				
Fund Balances	1,112,763	44,271	1,157,034	1,024,735
Total Liabilities and Fund Balances	<u>\$1,112,763</u>	<u>\$44,271</u>	<u>\$1,157,034</u>	<u>\$1,024,735</u>
CHANGES IN FUND BALANCES				
REVENUE				
Life Membership Dues	\$126,135		\$126,135	\$122,502
Donations		3,000	3,000	4,000
Investment income		3,164	3,164	4,558
Total Revenue	<u>126,135</u>	<u>6,164</u>	<u>132,299</u>	<u>131,060</u>
TRANSFER TO OPERATING FUND			0	0
NET INCREASE (DECREASE) FOR THE YEAR	126,135	6,164	132,299	131,060
FUND BALANCES, BEGINNING	986,628	38,107	1,024,735	893,675
FUND BALANCES, ENDING	<u>\$1,112,763</u>	<u>\$44,271</u>	<u>\$1,157,034</u>	<u>\$1,024,735</u>

**THE UNIVERSITY OF WYOMING I
 ALUMN ASSOCIATION, INC.
 OFFICE OPERATION EXPENSES
 JUNE 30, 1999 AND 1998**

Schedule II

	1999 Alumni Association, Inc. Unrestricted Operating Funds	1999 University of Wyoming Unrestricted Operating Funds	1999 Total	1998 Total
Postage	\$31,568	\$2,548	\$34,116	\$30,217
Printing	5,331		5,331	12,594
Telephone	12,278	1,245	13,523	8,920
Office supplies	9,557		9,557	8,469
Staff parties	903		903	606
Copy charges	10,068		10,068	9,325
Equipment operation	3,858		3,858	11,184
Labels	1,197		1,197	1,547
Other	4,890	2,100	6,990	7,808
Total	\$79,650	\$5,893	\$85,543	\$90,670

**THE UNIVERSITY OF WYOMING ALUMNI
 ASSOCIATION, INC.
 OTHER INCOME AND OTHER EXPENSES
 JUNE 30, 1999 AND 1998**

Schedule III

	1999 Alumni Association, Inc.		1999 University of Wyoming	1999	1998
	Unrestricted Operating Funds	Restricted Scholarship Funds	Unrestricted Operating Funds	Total	Total
OTHER INCOME					
Travel program and other commissions	\$11,243			\$11,243	\$8,222
Scholarship auction		14,070		14,070	13,886
Other	807		100	907	1,890
Total	\$12,050	\$14,070	\$100	\$26,220	\$23,998
OTHER EXPENSES					
Faculty Growth Awards	\$3,390			\$3,390	\$3,505
Other awards	864			864	1,964
Student Alumni Association	359			359	489
Young Alumni Association	502			502	174
Scholarship Club		752		752	795
Scholarship auction		1,405		1,405	2,979
Board of Directors	6,122			6,122	3,105
Freight and shipping	874			874	872
Dues and subscriptions	2,973			2,973	3,395
Athletic tickets	1,755			1,755	1,604
Advertising	3,186			3,186	3,365
Gifts				0	137
Membership novelties				0	7,524
Membership solicitation	12,000			12,000	132,000
Other	11,713			11,713	7,130
Total	\$43,738	\$2,157	\$0	\$45,895	\$169,038

**COWBOY JOE CLUB
FINANCIAL STATEMENTS**

COWBOY JOE CLUB

ANNUAL FINANCIAL REPORT

June 30, 1999

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SCHEDULE IV - OTHER REVENUE AND EXPENSES

**COWBOY JOE CLUB
 BALANCE SHEETS
 JUNE 30, 1999 AND 1998**

	1999 Cowboy Joe Club			1999 University of Wyoming	1999 Total	1998 Total
	Unrestricted Operating Fund	Restricted Funds	Endowment Funds	Unrestricted Operating Fund		
ASSETS						
Cash	\$	\$	\$	\$	\$0	(\$4,891)
Cash on deposit with the University of Wyoming	224,193			(22,774)	201,419	180,371
UW Foundation investment	39,058	54,500			93,558	72,854
UW Foundation investment-true endowments			384,310		384,310	339,260
UW Foundation investment-quasi endowment			193,086		193,086	188,086
Cash value of life insurance policies	211,309				211,309	198,985
Accounts receivable	2,890				2,890	5,576
Prepaid expenses	46,060				46,060	14,028
Equipment and automobiles, at cost, less accumulated depreciation of \$36,055 and \$30,737	20,535				20,535	14,327
Land	46,700				46,700	65,700
Interfund balances	(63,377)	37,278	3,325	22,774	0	0
Total assets	\$527,368	\$91,778	\$580,721	\$0	\$1,199,867	\$1,074,296
LIABILITIES AND FUND BALANCES						
Accounts payable	\$11,062	\$	\$	\$494	\$11,556	\$35,345
Deferred revenue	50,418				50,418	9,914
Total liabilities	61,480	0	0	494	61,974	45,259
Fund balances	465,888	91,778	580,721	(494)	1,137,893	1,029,037
Total liabilities and fund balances	\$527,368	\$91,778	\$580,721	\$0	\$1,199,867	\$1,074,296

The notes to financial statements are an integral part of this statement.

**COWBOY JOE CLUB
 STATEMENTS OF REVENUE AND EXPENSES
 YEARS ENDING JUNE 30, 1999 AND 1998**

	1999 Cowboy Joe Club			1999 University of Wyoming Unrestricted Operating Fund	1999 Total	1998 Total
	Unrestricted Operating Fund	Restricted Funds	Endowment Funds			
REVENUE						
Memberships - cash	\$773,053	\$20,145	\$3,325	\$	\$796,523	\$711,994
Memberships - gifts-in-kind	274,657				274,657	297,679
Fund raising activities (Schedule III)	320,833				320,833	227,927
Investment income	29,899	18,761			48,660	39,876
Other (Schedule IV)	54,997	2,963	35,000		92,960	207,534
Total revenue	1,453,439	41,869	38,325	0	1,533,633	1,485,010
EXPENSES						
Support of University of Wyoming Programs:						
Athletic Department (Schedule I)	\$554,119	\$27,783	\$	\$	\$581,902	\$497,594
Athletic Department - gifts-in-kind (Schedule II)	226,928				226,928	245,890
Other (Schedule II)	12,181	5,201			17,382	11,156
Fund raising activities (Schedule III)	201,392			1,208	202,600	113,983
Fund raising - gifts-in-kind (Schedule III)	47,729				47,729	51,789
Awards and membership benefits	8,808			29,443	38,251	30,152
Office supplies				74	74	436
Postage	1,367			13,613	14,980	14,439
Printing	62			5,016	5,078	5,261
Promotion	21,625			674	22,299	11,434
Salaries				198,179	198,179	155,385
Travel	6,644				6,644	5,355
Other (Schedule IV)	35,751			15,196	50,947	22,072
Depreciation	11,784				11,784	5,620
Total expenses	1,128,390	32,984	0	263,403	1,424,777	1,170,566
REVENUE OVER (UNDER) EXPENSES	\$325,049	\$8,885	\$38,325	(\$263,403)	\$108,856	\$314,444

The notes to financial statements are an integral part of this statement.

**COWBOY JOE CLUB
 STATEMENTS OF CHANGES IN FUND
 BALANCES
 YEARS ENDING JUNE 30, 1999 AND 1998**

	1999 Cowboy Joe Club			1999 University of Wyoming Unrestricted Operating Fund	1999 Total	1998 Total
	Unrestricted Operating Fund	Restricted Funds	Endowment Funds			
REVENUE						
Revenue	\$1,453,439	\$41,869	\$38,325	\$	\$1,533,633	\$1,485,010
EXPENSES						
Expenses	(1,128,390)	(32,984)	0	(263,403)	(1,424,777)	(1,170,566)
Net increase (decrease) before transfers	325,049	8,885	38,325	(263,403)	108,856	314,444
TRANSFERS						
Transfers to Endowment Fund	(6,660)	(6,000)	12,660		0	0
Transfers to University Operating Fund	(263,811)			263,811	(0)	0
NET INCREASE (DECREASE) FOR THE PERIOD	54,577	2,885	50,985	408	108,855	314,444
FUND BALANCES, BEGINNING	411,310	88,893	529,736	(902)	1,029,037	714,593
FUND BALANCES, ENDING	\$465,887	\$91,778	\$580,721	(\$494)	\$1,137,893	\$1,029,037

The notes to financial statements are an integral part of this statement.

**COWBOY JOE CLUB
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1999**

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

COWBOY JOE CLUB UNRESTRICTED OPERATING FUND

The operating transactions of Cowboy Joe Club are reported in the Cowboy Joe Club Unrestricted Operating Fund. Cash on deposit with the University of Wyoming that is reported in this fund are Cowboy Joe Club accounts that are under the Club's control and have not been donated to the University.

COWBOY JOE CLUB RESTRICTED FUNDS

This fund group consists of contributions to Cowboy Joe Club that may only be utilized in accordance with the purposes established by the donors. Restricted donations are recorded as revenue when received. Expenses are recognized when the funds are transferred to the University or are expended for the purpose established by the donor.

COWBOY JOE CLUB ENDOWMENT FUNDS

This fund group consists of the Cowboy Joe Club Scholarship and Permanent Endowment Trust Fund and endowments restricted to scholarships. Only the interest from the endowed funds can be utilized for the purposes established for the funds. In no event may the corpus of true endowments created by donors be invaded. The Board of Directors created the quasi endowment.

UNIVERSITY OF WYOMING UNRESTRICTED OPERATING FUND

Accounts that are owned by the University of Wyoming for the benefit of the Club are reported in this fund group for the purpose of providing more complete information about the Club's operations. Transactions of this fund group include administrative salaries and other operating expenses that are incurred while performing the various functions of the Club. These accounts are funded exclusively from funds generated by the Club.

MEMBERSHIPS - CASH

Membership pledges are not recorded as an asset or revenue for financial statement purposes when pledges are received. Membership revenue is recorded when membership donations are deposited.

MEMBERSHIPS - GIFTS-IN-KIND

Membership pledges for gifts-in-kind (donations of goods and services) are not recorded as an asset or revenue for financial statement purposes when pledges are received. Gifts-in-kind membership revenue and expenses are recorded in the period the gifts-in-kind are received.

EQUIPMENT AND AUTOMOBILES

These assets are recorded at cost or market value at the date of gift. Depreciation is calculated on the straight-line method based on the estimated useful lives of the assets.

Note 2. INCOME TAXES

The Club is exempt from paying income taxes under section 501 (C) (3) of the Internal Revenue Code.

Note 3. COMMITMENTS

CLUB OPERATING EXPENSES

The Club's administrative salaries and operating expenses are paid through University owned accounts that are funded entirely by the Club. These expenses amounted to \$263,403 for the year ending June 30, 1999.

ATHLETIC DEPARTMENT SUPPORT

The Club has made a commitment to provide financial support to the Athletic Department in the amount of \$523,000 for the period beginning on July 1, 1999 and ending June 30, 2000.

**COWBOY JOE CLUB
 SUPPORT OF UNIVERSITY OF WYOMING
 PROGRAMS
 YEARS ENDING JUNE 30, 1999 AND 1998**

Schedule I

	1999 Cowboy Joe club		1999 Total	1998 Total
	Unrestricted Operating Fund	Restricted Funds		
ATHLETIC SUPPORT - SUPPORT BUDGET				
Enhancement	\$4,390	\$	\$4,390	\$4,047
Entertainment - AD Office	6,000		6,000	5,016
Grants and aids	460,000		460,000	387,000
Head Coach Enhancement	40,000		40,000	40,000
Miscellaneous	6,000		6,000	4,150
Moving expenses	20,960		20,960	6,638
Non-revenue sports				400
Total	537,350	0	537,350	447,251
ATHLETIC SUPPORT - OTHER				
Automobile insurance	16,769	\$	16,769	10,774
Awards				8,759
Scholarship seating				23,000
Basketball Men's Team		417	417	713
Basketball Women's Team		2,005	2,005	1,531
Football Team		197	197	61
Golf Team		19,909	19,909	5,000
Soccer Team		759	759	25
Swimming Team		606	606	382
Volleyball Team		165	165	98
Wrestling		3,725	3,725	
Total	16,769	27,783	44,552	50,343
TOTAL ATHLETIC DEPARTMENT SUPPORT	\$554,119	\$27,783	\$581,902	\$497,594

COWBOY JOE CLUB
SUPPORT OF UNIVERSITY OF WYOMING
PROGRAMS
YEARS ENDING JUNE 30, 1999 AND 1998

Schedule II

	1999 Cowboy Joe Club		1999 Total	1998 Total
	Unrestricted Operating Fund	Restricted Funds		
ATHLETIC DEPARTMENT GIFTS-IN-KIND				
Administration	\$56,667	\$	\$56,667	\$84,150
Basketball Women's Team	6,450		6,450	6,067
Basketball Men's Team	27,569		27,569	18,331
Football Team	78,375		78,375	74,604
Golf Men's Team				105
Soccer Team	315		315	762
Swimming Team				491
Track Team	638		638	2,388
Tennis Team	6,894		6,894	385
Volleyball Team	263		263	273
Wrestling Team	840		840	1,395
Promotions	45,052		45,052	53,284
Training Room	350		350	350
Training Table	3,515		3,515	2,400
Rodeo Team				905
Total	\$226,928	\$0	\$226,928	\$245,890
UNIVERSITY SUPPORT - OTHER				
Block and Bridle	\$1,500	\$	\$1,500	\$1,400
Cheerleaders	1,939	591	2,530	450
Hall of Fame	242		242	1,116
Honor program scholarship		1,375	1,375	
Rodeo Team	8,500	1,175	9,675	8,190
Other		2,060	2,060	
Total	\$12,181	\$5,201	\$17,381	\$11,156

COWBOY JOE CLUB
FUND RAISING ACTIVITIES REVENUE AND
EXPENSES
YEARS ENDING JUNE 30, 1999 AND 1998

Schedule III

	1999 Cowboy Joe Club Unrestricted Operating Fund	1999 University of Wyoming Unrestricted Operating Fund	1999 Total	1998 Total
FUND RAISING ACTIVITIES - REVENUE				
Auctions	\$62,695	\$	\$62,695	\$60,924
Bar-B-Q	4,988		4,988	6,082
Golf tournaments	214,666		214,666	143,526
Steer-A-Year - gain on sale of steers	38,484		38,484	17,395
Total	\$320,833	\$0	\$320,833	\$227,927

FUND RAISING ACTIVITIES - EXPENSES

Auction	\$13,090	\$36	\$13,126	\$12,589
Bar-B-Q	3,252		3,252	3,433
Golf tournaments	143,198		143,198	76,375
Steer-A-Year	41,852	1,172	43,024	21,586
Total	\$201,392	\$1,208	\$202,600	\$113,983

GIFTS-IN-KIND - EXPENSES

Advertising	\$8,491	\$	\$8,491	\$8,597
Automobile				\$815
Food and beverage	15,849		15,849	17,314
Gasoline	1,720		1,720	1,465
Lodging	5,106		5,106	2,938
Office supplies	491		491	3,068
Steer-A-Year	10,414		10,414	4,460
Transportation				4,362
Other	5,658		5,658	8,770
Total	\$47,729	\$0	\$47,729	\$51,789

**COWBOY JOE CLUB
 OTHER REVENUE AND EXPENSES
 YEARS ENDING JUNE 30, 1999 AND
 1998**

Schedule IV

	1999 Cowboy Joe Club			1999 University of Wyoming	1999 Total	1998 Total
	Unrestricted Operating Fund	Restricted Funds	Endowment Funds	Unrestricted Operating Fund		
OTHER REVENUE						
Credit card commissions	\$12,942	\$	\$	\$	\$12,942	\$8,468
Donations	7,633		35,000		42,633	87,962
Donation of Land						65,700
Life insurance - increase in cash surrender value	12,324				12,324	34,765
Other	9,248	2,963			12,211	10,639
Land Sale	12,850				12,850	
Total other revenue	\$54,997	\$2,963	\$35,000	\$0	\$92,960	\$207,534
OTHER EXPENSES						
Automobiles	\$1,244	\$	\$	\$1,104	\$2,349	\$3,257
Computer systems				6,230	6,230	7,250
Credit card fees	2,352				2,352	2,492
Other	10,302			154	10,456	1,568
Telephone				7,708	7,708	7,505
Cost of sale land	21,853				21,853	
Total other expenses	\$35,751	\$0	\$0	\$15,196	\$50,947	\$22,072

Trustee Haynes questioned the loss reported with the Steer-a-Year program.
President Dubois will request of letter of explanation from Randy Welniak for the Board.
There was no additional discussion on the Internal Audit Activity as presented above.

PERSONNEL COMMITTEE

The Personnel committee of the University of Wyoming Trustees met on Friday, November 12, 1999 with the following members present: Shelly Ritthaler, chair, Debbie Hammons, Kathy Hunt, and Pete Jorgensen.

Trustee Ritthaler moved to approve the personnel items as presented. Trustee Spicer seconded. Motion carried.

Part Time and Adjunct Yearly Reports

Trustee Ritthaler noted that Part Time and Adjunct Faculty hires are to be presented to the Board on an annual basis. A motion was tabled earlier and needs to be readdressed. Trustee Spicer moved to bring this issue back to the Board at the January meeting for discussion and resolution. Trustee McCue seconded. Motion carried.

President Dubois requested that Dr. Allen research the previously tabled motion and prepare material for consideration at the January meeting

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

The Physical Plant and Equipment Committee met on Friday, November 12, 1999 with the following members present: Dave Bonner, Chair; Kathy Hunt, Pete Jorgensen, Ron McCue, Shelly Ritthaler, and Greg Schaefer. Trustee Bonner reported the following to the full Board:

State of Wyoming Department of Environmental Quality Access and Use Easement

The Wyoming Department of Environmental Quality, Water Quality, is requesting access to University of Wyoming property at 654 North 19th Street (Central Energy Plant Facility). The access request is for conducting a subsurface investigation to determine the level and extent of petroleum hydrocarbon contamination at the site and whether remediation is required.

Section 35-11-1422(a)(vi) of the Wyoming Environmental Quality Act states that, "When requested by an authorized agent of the state the owner or operator shall: Allow the authorized agent entry on the premises to do assessments and corrective actions." Furthermore, Section 35-11-1422(d) of the Act states, "In carrying out a corrective action the department has the right to construct and maintain any structure, monitoring well, recovery system or any other reasonable and necessary item associated with taking corrective action."

It is recommended that the Physical Plant and Equipment Committee recommend to the Trustees of the University of Wyoming approval of an access and use easement to the Wyoming Department of Environmental Quality, Water Quality for the property at 654 North 19th Street.

Trustee Bonner moved for approval as specified above. Trustee Hunt seconded. Trustee Patrick stated that the action today should specifically limit the access to the remediation of the problem. Trustee Bonner stated that the write-up gives that specific information and also notes that State laws required the Board to grant the access and use easement.

For clarification, Dan Baccari read the following paragraph to the Board from the easement agreement: "This easement shall terminate upon completion of the remediation project. All borings and monitor wells drilled under this easement shall be plugged, all above ground structures and equipment installed as part of the remediation system shall be removed and all damage to sidewalks and paved areas caused by the Grantee's activities shall be repaired by the Grantee. Ownership of any monitoring wells installed on the property shall vest in the Grantor upon termination of this temporary easement, if Grantor elects to retain such wells, otherwise, Grantee shall properly plug and cap such wells."

For clarification, the DEQ pays for the remediation.

Trustee Haynes requested that the motion restrict it to the legal description. Motion carried.

Powell Research & Extension Center Office Building

The College of Agriculture's Strategic Plan calls for the reorganization of Research & Extension Centers to enhance their efficiency and effectiveness in responding to the agricultural and environmental needs of Wyoming. Under this component of the College's Strategic Plan, the highest priority was given to providing additional faculty or academic professional positions and constructing office space for increased personnel at the Powell Research & Extension Center.

Since early 1998, several actions have been taken to enhance personnel at the Powell Research & Extension Center. In addition to replacing the superintendent, research associate and office assistant positions, a director position was established and filled. A weed & crop science position was also added. At present the College is interviewing for a soil fertility position to be

housed at the center by early next year. This faculty position will likely need space for a research associate. With the addition of personnel, there is immediate need to construct office facilities at the center.

A cost estimate for the office building has been developed by the Facilities Planning Office, which is included on the next page. A portion of the funds needed to cover the \$250,800 estimated cost of the facility have been identified for the project. The College of Agriculture has earmarked \$100,000 for this facility from the sale of livestock and equipment at the Afton Research & Extension Center. In addition, to show their support for the Powell Research & Extension, the Powell community has raised \$30,000 to assist with construction of this facility. To proceed with construction of the office facility, an additional \$120,800 is needed.

Funds accumulated from past sales of various University properties are available to cover the remaining \$120,800 needed for this project. As the Trustees will recall, proceeds from these sales have been deposited into a quasi-endowment and are invested until needed for future property acquisition or improvements. The endowment had a market value of \$370,300 as of August 31, 1999.

It is recommended that the Physical Plant and Equipment Committee recommend to the Trustees of the University of Wyoming approval to proceed with construction of the Powell Research & Extension Center office facility for a cost not to exceed \$250,800, and authorize the use of up to \$120,800 of property sale proceeds to complete the budget for the project.

PROPOSED OFFICE BUILDING AT POWELL
 PRELIMINARY BUILDING ESTIMATE
 DATE:9/10/99
 BY: KEITH SEEBART/FORREST SELMER

ITEM	QUANTITY	UNIT	COST/UNIT	TOTAL	
Civil					
Site utilities	LOT	LS	\$ 14,000.00	\$ 14,000.00	
Gravel parking area, approaches	LOT	LS	\$ 8,000.00	\$ 8,000.00	
Subtotal				\$ 22,000.00	
General contractor's markup				\$2,640.00	
TOTAL CIVIL				\$24,640.00	
			use	\$ 25,000.00	\$ 25,000.00
Architectural					
Excavation	640	CY	\$ 2.00	\$ 1,280.00	
Footing	14	CY	\$ 250.00	\$ 3,500.00	
Walls	54	CY	\$ 350.00	\$ 18,900.00	
Dampproofing	1200	SF	\$ 0.50	\$ 600.00	
Backfill/compaction	190	CY	\$ 1.60	\$ 304.00	
Basement floor slab	24	CY	\$ 200.00	\$ 4,800.00	
Load bearing wall in basement	80	LF	\$ 11.50	\$ 920.00	
Sill	200	LF	\$ 2.45	\$ 490.00	
Floor joists	1310	LF	\$ 2.80	\$ 3,668.00	
Floor sheathing	2016	SF	\$ 1.10	\$ 2,217.60	
Exterior walls	200	LF	\$ 56.00	\$ 11,200.00	
Roof trusses	2016	EA	\$ 2.35	\$ 4,737.60	
Roof sheathing	2520	SF	\$ 1.00	\$ 2,520.00	
Roofing system	2520	SF	\$ 1.10	\$ 2,772.00	
Gutters/downspouts	LOT	LS	\$ 700.00	\$ 700.00	
Roof Insulation	2016	SF	\$ 1.00	\$ 2,016.00	
Interior partitions	286	LF	\$ 26.40	\$ 7,550.40	
Interior doors	11	EA	\$ 350.00	\$ 3,850.00	
Storefront	LOT	LS	\$,200.00	\$ 2,500.00	
Exterior doors	1	EA	\$ 450.00	\$ 450.00	
Stairs	LOT	LS	\$,500.00	\$ 1,500.00	
Carpet	225	SY	\$ 20.00	\$ 4,500.00	
Ceiling system	2016	SF	\$ 1.25	\$ 2,520.00	
Painting	LOT	LS	\$,500.00	\$ 3,500.00	
Trimwork	1200	LF	\$ 2.60	\$ 3,120.00	
Exterior windows	26	EA	\$ 450.00	\$ 11,700.00	
Cabinets	10	LF	\$ 130.00	\$ 1,300.00	
Exterior landings, ramps & steps	LOT	LS	\$ 4,000.00	\$ 14,000.00	
Subtotal				\$ 117,115.60	
General Contractor's Markup				\$ 14,053.87	
TOTAL ARCHITECTURAL				\$ 131,169.47	
			use	\$ 131,000.00	\$ 131,000.00
Mechanical					
40 gal H2O htr	EA	1	\$1,505.00	\$1,505.00	
floor mount drinking fountain	EA	1	\$890.00	\$890.00	
Service Sink, laundry, self standing	EA	1	\$880.00	\$880.00	

Bathrooms, 2 fixture, back to back	EA	2	\$1,755.00	\$3,510.00	
Coffee Sink, SS two bowl	EA	1	\$1,120.00	\$1,120.00	
gas piping 3/4"	lf	50	\$8.05	\$402.50	
sa 4"	lf	100	\$20.00	\$2,000.00	
sa 3"	lf	30	\$16.40	\$492.00	
sa 2'	lf	20	\$13.85	\$277.00	
3/4' cu	lf	80	\$8.15	\$652.00	
Wet pipe basement system, light hazard	sf	2016	\$3.14	\$6,330.24	
furnace 100MBH		2	\$1,300.00	\$2,600.00	
floor grills	EA	16	\$33.00	\$528.00	
return air grills	EA	9	\$35.00	\$315.00	
supply air grills, bsmt	EA	8	\$35.00	\$280.00	
ductwork	LB	1180	\$4.81	\$5,675.80	
ductwork insulation	SF	2300	\$2.09	\$4,807.00	
10" round duct	LF	100	\$7.85	\$785.00	
fire dampers	EA	2	\$135.00	\$270.00	
bathroom exhaust fan	EA	2	\$225.00	\$450.00	
Subtotal				\$33,769.54	
General Contractor's Markup				\$ 4,052.34	
TOTAL MECHANICAL				\$ 37,821.88	
			use	\$ 38,000.00	\$ 38,000.00
Electrical					
100A 2ph 3 w service	ea	1	1300	\$1,300.00	
service feeder	lf	5	14.8	\$74.00	
42 ckt panel	ea	1	1755	\$1,755.00	
lighting ckts	EA	2	\$520.00	\$1,040.00	
recep ckts	EA	9	\$315.00	\$2,835.00	
Exit lighting	EA	4	\$110.00	\$440.00	
Incandescent fixtures	EA	6	\$118.00	\$708.00	
Fluorescent fixtures	EA	34	\$147.00	\$4,998.00	
Phone jacks	LOT	LS	\$300.00	\$300.00	
Subtotal				\$13,450.00	
General Contractor's Markup				\$ 1,614.00	
TOTAL ELECTRICAL				\$ 15,064.00	
			use	\$ 15,000.00	\$ 15,000.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COSTS					\$ 209,000.00
Construction Costs					\$ 209,000.00
Contingency (5% of Construction)					\$ 10,450.00
Design Fees (10% of Construction)					\$ 20,900.00
Administration (5% of Construction)					\$ 10,450.00
TOTAL OPINION OF PROBABLE PROJECT COSTS					\$ 250,800.00

See building layout on following page.

Mr. Baccari reported this facility ties into the strategic plan for the College of Agriculture. At least \$100,000 was committed to moving forward, there is a community commitment of \$20,000 and the total cost for the project is \$250,000. He proposed that UW provide the remaining funds of \$130,800 from sale proceeds that have been invested.

Dean Horn said the plan had been presented to the Board last year; equipment and livestock from the Afton farm have been sold; they now have 3 Ph.D. level staff members for the facility; and, the College recently renegotiated with NWCC to teach a 3-year curriculum in ag ecology and UW courses will be offered at NW.

Trustees Bonner provided clarification that the \$20,000 gift is over a two-year period and the other \$10,000 was coming from economic development agencies in Powell.

Trustee Ritthaler asked about the operations and maintenance costs. Dean Horn reported those costs were \$16,500 per year. Trustee McCue asked about the hot water heater costs and also pointed out there are two stairways and no basement. Dean Horn reported that there will be an unfinished basement built above the water table. Trustee Ritthaler asked whether the building would be handicap accessible. It was reported by Dean Horn that he would work with the University architect to ensure handicap accessibility. Trustee Jorgensen questioned who would fund the overruns in construction. Mr. Baccari said if the estimate exceeded the budget, the facility would be revised down to a manageable project.

Trustee Bonner moved to approve the construction for a cost of \$250,000 and for UW to provide up to and not to exceed \$130,800 including a note that the source of operation and maintenance funding is identified as lease payment for the Seed Certification Office elsewhere in Powell, which is being transferred to this project. Trustee Hunt seconded. Trustee McCue

wanted to note that the ramp issue would be addressed and the facility would have a daylight basement. Motion carried.

Sale of Bar Nunn Ranch Subdivision

In May 1993, the Trustees of the University of Wyoming received (via Quit Claim Deed) the gift of Tracts 65 and 66 of the Bar Nunn Ranch Subdivision, being part of Sections 17, 18 and 20, Township 34N, Range 79W, Natrona County, Wyoming. The total amount of land conveyed was approximately 0.58 acres. In February of the same year, a Casper, Wyoming realtor, Dick O'Quinn, evaluated these properties on behalf of the donor.

Mr. O'Quinn's comments are, and I quote, "This area is a mixture of low-priced homes, mobile homes, an overnight RV lot and industrial businesses. The area in general is a low-income housing area at the end of Salt Creek Highway. To get to the subdivision, you drive past several junkyards and run-down properties.

I feel the long-term value of these lots are limited. For example, there is an 1156 sq. ft. home with a two-car garage very near these lots that is listed at \$40,000.00

It is my opinion that if you put the lots on the market, \$2,000.00 each would be a price they might sell at within a one year period."

In 1995, the University received an offer of \$6,000.00 for the two lots. The prospective buyer rescinded his offer when it was learned the properties were encumbered by the installation of electric service, and water and sanitary sewer utility lines in all alleys to each property line. As a result of these installations, there is a \$2,430.00 per lot recapture fee for the utilities installed, due and payable to the utilities developer, and a \$1,285.00 per lot sewer tap fee, due

and payable to the Town of Bar Nunn. Payment of these fees must be paid prior to any development, but can be deferred to the buyer.

On November 5, 1999, the University was offered \$11,000.00 for both lots, plus the recapture and sewer fees necessary to bring utilities into a modular-type residence. Time is of the essence, since the prospective buyer plans to install utilities to a residence before the ground freezes. An appraisal by John Wolf, a Casper appraiser, should be available by about November 17, 1999.

Trustee Bonner stated the \$11,000.00 offer includes the utility costs and he would like to get the approval for the sale accomplished quickly. Trustee Bonner moved to refer approval for the final sale to the Executive Committee contingent on the appraisal by John Wolf. Trustee Ritthaler seconded. Motion carried.

President's Review of Parking

President Dubois reported that parking issues have plagued the campus for decades. He can't come to the Board requesting funds for parking when the campus has such limited and valuable greenspace. With that philosophical perspective, he created a draft document that he is sending back to the Parking Committee for review and to identify any alternative approaches that might be managed in a different way. The city engineers have reported on the Iverson and Lewis Streets parking analysis and they determined the secondary effects for long term are not positive for 15th Street, Grand Avenue and Bradley. President Dubois does believe we should continue to buy land on the Lewis Street corridor. However, the major issue in dealing with parking on campus must start with staff and student parking behavior. In his cover memo to Dr. Krell, President Dubois states if someone can come up with better plan he'll consider it. At this time

the memo is going only to the Parking Committee for their review and input. The committee has members from across campus to include faculty, staff and students so all of the campus community will be represented.

Change Orders and Progress Reports

The following gives an accounting of the progress and activity of construction since the September 1999, Trustees meeting. Also reported are approved change orders to the Renovation to the Geology Department Library.

PROJECTS IN CONSTRUCTION

1. ADA Modifications 1998

Contractor: Marshall Contracting Inc., Laramie, Wyoming
 Bid Price \$798,159.59
 Original Completion Date: Classroom Building – 21 August, 1998
 Coe Library – 15 September, 1998
 Knight Hall – 30 October, 1998
 Present Completion Date: Classroom Building – 21 August, 1998
 Coe Library – 15 September, 1998
 Knight Hall – 30 October, 1998
 Contract Substantial Completion Date: Classroom Building – 21 August, 1998
 Coe Library – 15 September, 1998
 Knight Hall – 30 October, 1998

	Total	Design	Construction	Contingency	Admin.	Signage
Budget	\$979,989.59	\$65,600.00	\$798,159.59	\$71,880.00	\$32,350.00	\$12,000.00
Expend.	\$954,727.27	\$59,040.00	\$798,159.59	\$71,447.45	\$22,823.74	\$3,256.49
Obligate	\$6,560.00	\$6,560.00	-0-	-0-	-0-	-0-
Un-Obligate	\$18,702.32	-0-	-0-	\$432.55	\$9,526.26	\$8743.51

Remarks: Final payment has been made to contractor.

2. Centennial Complex Elevator Lobby Addition

Architect: Malone, Belton Abel Architects. P.C., Sheridan Wyoming
 Contractor: Spiegelberg Lumber & Building Company, Laramie, Wyoming
 Bid Price: \$363,900.00

Original Completion Date: 4 September, 1998
 Present Completion Date: 4 September, 1998
 Contract Substantial Completion Date: 4 September, 1998

	Total	Design	Construction	Contingency	Admin.	Security
Budget	\$456,750.00	\$37,704.25	\$363,900.00	\$25,145.75	\$20,000.00	\$10,000.00
Expended	\$420,322.74	\$37,704.25	\$363,900.00	\$6,365.01	\$12,353.48	-0-
Obligated	\$7,740.74	-0-	-0-	\$714.00	\$1,426.74	\$5,600.00
Un-Obligated	\$28,686.52	-0-	-0-	\$18,066.74	\$6,219.78	\$4,400.00

Remarks: Final payment was made to contractor. Schindler Elevator Corporation has agreed to modify their License Agreement in accordance with language suggested by the University of Wyoming Legal Office. Once this agreement is signed by UW and Schindler, retainage held by UW can be released.

3. Student Union Elevator

Architect: Malone Belton Abel, P. C., Sheridan Wyoming
 Contractor: Arcon Inc., Laramie, Wyoming
 Bid Price: \$274,000.00
 Original Completion Date: 30 October, 1998
 Present Completion Date: 30 October, 1998
 Contract Substantial Completion Date: 30 October, 1998

	Total	Design	Construction	Contingency	Admin.	Telephone Configuration
Budget	\$371,100.00	\$36,000.00	\$274,000.00	\$27,400.00	\$13,700.00	\$20,000.00
Expended	\$351,333.23	\$36,000.00	\$274,000.00	\$19,058.84	\$8,226.89	\$14,047.50
Obligated	\$324.74	-0-	-0-	-0-	\$324.74	-0-
Un-Obligated	\$19,442.03	-0-	-0-	\$8,341.16	\$5,148.37	\$5,952.50

Remarks: Schindler Elevator Corporation has agreed to modify their License Agreement in accordance with language suggested by the University of Wyoming Legal Office. Once this agreement is signed by UW and Schindler, retainage held by UW can be released.

4. Renovation and Asbestos Abatement – Geology Department Library

Architect: Gorder/South Group, Casper, Wyoming
 Contractor: Renovation – Spiegelberg Lumber & Building Company, Laramie, Wyoming
 Asbestos Abatement – DLM Incorporated, Denver Colorado
 Bid Price: Renovation - \$54,900.00
 Asbestos Abatement – \$34,480.00
 Original Completion Date: Renovation – 1, February, 1999
 Asbestos Abatement – 31, July, 1998
 Present Completion Date: Renovation – 1, February, 1999
 Asbestos Abatement – 7 August, 1998
 Contract Substantial Completion Date: Renovation – 1, February, 1999
 Asbestos Abatement – 7 August, 1998

	Total	Design	Construction	Contingency	Admin.	Furnishings	Signage, Etc.
Budget	\$983,170.00	\$61,020.00	\$579,380.00	\$58,000.00	\$28,970.00	\$250,000.00	\$5,800.00
Expended	\$906,705.39	\$61,020.00	\$579,380.00	\$25,752.59	\$19,811.19	\$220,741.61	-0-
Obligated	\$24,603.56	-0-	-0-	\$5,465.29	\$10.29	\$19,127.98	-0-
Un-obligated	\$51,861.05	-0-	-0-	\$26,782.12	\$9,148.52	\$10,130.41	\$5,800.00

Remarks: Contractor needs to (1) complete the punch list and (2) conduct a training session for UW Personnel on controls and mechanical systems.

5. Renovations to the Half Acre Gymnasium

Architect: Gorder/South Group, Casper, Wyoming
 Contractor: Arcon, Inc., Laramie, Wyoming
 Bid Price: \$668,886.00
 Original Completion Date: 11 December, 1998
 Present Completion Date: 25 January, 1999
 Contract Substantial Completion Date: 25 January, 1999

	Total	Design	Construction	Contingency	Admin.	Climbing Wall	Misc.
Budget	\$862,801.00	\$87,500.00	\$668,886.00	\$61,755.00*	\$25,820.00	\$15,000.00	\$3,840.00
Expended	\$854,693.50	\$86,298.00	\$668,886.00	\$57,897.00	\$24,787.34	\$12,985.16	3,840.00
Obligated	\$3,007.17	\$1,202.00	-0-	\$1,800.00	\$8.17	-0-	-0-
Un-obligated	\$5,100.33	-0-	-0-	\$2,058.00	\$1,027.49	\$2,014.84	-0-

Remarks: Rolling smoke doors have been tested by City of Laramie Fire Department and State Fire Marshall. Contractor still has some outstanding punch-list items.

- Increase of \$6,401.00 - \$2,455.00 from Insurance Claim against Builders Risk Policy and \$3,946.00 from 1999 Deferred Maintenance account.

6. Third Floor Ivinson Remodel

Contractor: Marshall Contracting, Inc.
 Bid Price: \$96,374.00
 Original Completion: 17 December, 1999
 Present Completion Date: 17 December, 1999
 Contract Substantial Completion Date: 17 December, 1999

	Total	Design	Construction	Contingency	Admin.	Signage
Budget	\$116,254.00	\$4,500.00	\$96,374.00	\$9,600.00	\$4,820.00	\$960.00
Expended	\$755.92	-0-	-0-	-0-	\$755.92	-0-
Obligated	-0-	-0-	-0-	-0-	-0-	-0-
Un-obligated	\$115,498.08	\$4,500.00	\$96,374.00	\$9,600.00	\$4,064.08	\$960.00

Remarks: Demolition work is 95% complete and electrical rough-in work is progressing. Contractor also patching plaster walls.

7. Studio Addition for Fine Arts Building

Contractor: Spiegelberg Lumber and Building Company, Inc.
 Bid Price: \$972,300.00
 Original Completion Date: 27 June, 2000
 Present Completion Date: 27 June, 2000
 Contract Substantial Completion Date: 27 June, 2000

	Total	Design	Construction	Contingency	Admin.	Equip	Other
Budget	\$1,685,831.41	\$87,900.00	\$979,800.00	\$121,886.41	\$32,415.00	\$452,000.00	\$11,830.00
Expended	\$111,136.58	\$63,000.00	-0-	-0-	\$4,441.98	\$43,694.60	-0-
Obligated	\$997,200.00	\$24,900.00	\$972,300.00	-0-	-0-	-0-	-0-
Un-obligated	\$577,494.83	-0-	\$7,500.00	\$121,886.41	\$27,973.02	\$408,305.40	\$11,830.00

Remarks: Spiegelberg has moved on to the site and excavation work is in progress.

The following Change Order is reported for the information of the Trustees.

Renovation to the Geology Department Library				
Change Order No. 3				
Item 1	Install rubber base on both sides of basement stairs and on north wall adjacent the stairs. Also resecure baluster and newels at the basement east ramp.		Add	\$593.00
	Total Change Orders No. 3		Add	\$593.00
	<u>Statement of Contract Amount</u>			
	Original Contract Amount	\$544,900.00		
	Total Change Orders # 1-3	+ \$14,272.00		
	Adjusted Contract Price	\$559,172.00		

The change orders as presented above were noted by Trustee Bonner.

Year 2000 IT Compliance Update

Information Services

Overview The University continues to make progress on the few remaining Year 2000 efforts for centralized systems. The new telemanagement and billing system (AXIS) equipment has been installed and is being readied for conversion.

Table 1 identifies the remaining Year 2000 projects for IT supported systems. Table 2 identifies the completed Year 2000 projects.

Centrally Supported Systems The project to replace our touch-tone registration system, STAR, is underway. The new system is currently in the testing phase with an anticipated project completion date of early November 1999.

What's Remaining The PeopleSoft Financial system upgrade to Version 7 is underway with minor delay. The anticipated completion has shifted to the late October / early November timeframe.

The technical hardware has been installed to support the migration of legacy financial data to a data warehouse. We have successfully retrieved the financial data back to 1985. This project should be completed in November.

Departmental Systems Information Technology continues to work with departments on campus to identify Y2K Coordinators. The Year 2000 Awareness Campaign committee has provided the department Y2K Coordinators with Year 2000 ‘patches’ for the Windows 95 and Windows 98 operating systems and other common Microsoft products. In addition, the committee has released Microsoft’ Year 2000 Product Analyzer to campus. When run on a PC, this tool will review installed Microsoft applications for Year 2000 compliance. The Coordinators have been provided with four data migration tools to be used with Excel spreadsheets. Y2K Coordinators are notified of new information and software ‘patches’ when they are released from our key vendors.

Web Site We continue to enhance the University of Wyoming Year 2000 web site with update information and tools.
<http://www.uwyo.edu/infotech/year2000>.

Table 1: Remaining Centrally Support Systems and Projects

	<i>Year 2000 Strategy</i>	<i>Vendor</i>	<i>Scheduled Install Date</i>	<i>Y2K Status</i>	<i>Current Status</i>
HARDWARE:					
Touch-tone Registration (VOCOM)	Replacement	Brite	11/99 Production	No	User Testing.
CENTRALLY SUPPORTED ADMINISTRATIVE APPLICATIONS:					
Financials (FRS) Historical Data	Migrate historical data to warehouse	UW	11/99 Production	No	Developing database
1. <u>PISTOL</u> <u>Financial</u> <u>System</u>	Upgrade	PeopleSoft	Delayed to 10/99	Partial	User Testing
Year 2000 Testing	NA	UW	10/99 Completion	NA	Ongoing
TELECOMMUNICATIONS MANAGEMENT SYSTEM:					
Telemanagement & Billing System	Replace	Pinnacle	Installed	Yes	Testing

Table 2: UW Year 2000 Completed Projects

	<i>Year 2000 Strategy</i>	<i>Vendor</i>	<i>Scheduled Install Date</i>	<i>Y2K Status</i>	<i>Current Status</i>
OPERATING SYSTEMS AND DATABASES:					
<i>Solaris</i>	None required	SUN		Yes	
<i>MVS OS/390</i>	Vendor update	IBM	11/97	Yes	Complete
<i>Oracle</i>	None required	Oracle		Yes	
2. <u>IDMS</u>	None required	Computer Associates	9/99 Version 14.X	Components are Y2K compliant	
<i>Sybase</i>	None required	Sybase		Yes	
CENTRALLY SUPPORTED ADMINISTRATIVE APPLICATIONS:					
<i>Advancement Services System (BSR)</i>	Replacement	Business Systems Resources	7/98 Biographical 10/98 Prospect Tracking 2Q99 Gifts 2Q99 Membership	Yes	Complete
<i>Financials (FRS)</i>	Replaced by PeopleSoft	Pinnacle	2/98 A/P and Purchasing 7/98 General Ledger	Yes	Complete
<i>Human Resources (HRS)</i>	Phase 1: Vendor update and rewrite UW Modifications	Pinnacle & UW	11/98	Yes	Complete
	Phase 2: Replace by PeopleSoft		4Q99	Yes	Delayed due to software upgrade
<i>Student Information System (SIS)</i>	Vendor updates and rewrite UW modifications	Pinnacle & UW	10/96 Admissions 6/97 Student Records 12/97 Registration 5/98 OnCourse 6/98 Billing/Receivables 6/98 Voice Response 10/98 Financial Aid	Yes Yes Yes Yes Yes Yes Yes	Complete Complete Complete Complete Complete Complete Complete
<i>Budget Prep</i>	Modify	UW	1/99 Production	Yes	Complete
<i>Budget Balance Available (BBA)</i>	Modify	UW	2/99	Yes	Complete
<i>Time Management System (Time Card and VSL)</i>	Modify	UW	7/99	Yes	Complete
<i>Pooled Investments</i>	Rewrite in conjunction with PeopleSoft financials	UW	7/98	Yes	Complete

DATA AND TELEPHONE SYSTEMS:					
<i>UW Data Network</i>	Vendor Update	Cisco	6/98	Yes	Complete
<i>UW Telephone System (PBX)</i>	Vendor Update	NorTel	3/98	Yes	Complete

Division of Administration and Finances

Overview With little more than 2 months remaining until January 1, 2000, the Division of Administration and Finance is wrapping up most of its work with respect to making sure its systems are year 2000 compliant. Most major systems have been gone through and tested and upgraded where necessary.

Table 1 lists the items that we are currently working on and their respective statuses.

Table 2 lists the items that we have completed our work on with respect to year 2000 issues.

Progress to Date Our list of items to complete has grown even shorter since our last report. Please see the following sections for more information.

Systems and Software Our two main areas of focus now will be to finish the Microsoft operating system (Windows 95 and Windows NT 4.0) and software (Office '97, etc.) upgrades and the systems that are being replaced by People Soft.

People Soft Financials version 7.0 should be in production during the month of October and the Asset Management piece is to be finished before year end.

Hardware Last summer we began an aggressive campaign to replace all non compliant PC's within the division. While there are a handful of PC's remaining in the division that were not upgraded, they have been tested and determined to be OK.

Outside Influences As previously stated, we have now reached the point where we need to begin to focus our attention on the numerous entities with which we deal whose own year 2000 compliancy could seriously affect the university. We are still working on identifying those entities and contacting them about their Y2K status.

Table 1: Administration and Finance Year 2000 Issues to be Completed

	<i>Department</i>	<i>Year 2000 Strategy</i>	<i>Vendor</i>	<i>Scheduled Install Date</i>	<i>Y2K Status</i>	<u><i>Current Status</i></u>
OPERATING SYSTEMS AND DATABASES:						
<i>HP Unix</i>	ID Office	Vendor will remotely apply patches	Hewlett Packard	4Q99	Yes with minor issues	Patches are scheduled to be installed on Friday, October 15, 1999.
<i>Windows 95a, b & c</i>		Apply patches	Microsoft	3Q99	Yes with minor issues	Microsoft has released a new patch for Windows 95 and most machines have had the patch applied.
<i>Windows NT 4.0 Workstation</i>		Apply Service Pack 5.	Microsoft	3Q99	Yes with minor issues	Are in process of applying SR5 to workstations (We have roughly 100 workstations running NT 4.0 SR 3 that will need updated to SR 5) Most have been completed.
A. SOFTWARE AND APPLICATIONS:						
<i>Advanced REvelation</i>	Property	Replace with PeopleSoft's Asset Management system		1999	No	Converting to PeopleSoft "Asset Management" in November 1999. Conversion of PISTOL from version 6.0 to 7.0 may affect what is available.
<i>Fuel Rite</i>	Fleet Operations	Replace with Petrovend's system or piggy back with new state system depending on choice of Reservation System (<i>see below</i>).		1999	No	Are going with "Trak Engineering". Installation has started with a projected finish date at the end of September.
<i>Reservation System (Fleet Operations)</i>	Fleet Operations	Either replace with CSI's or Prototype's product or update current system with Access.		1999	No	A decision was made to go with "Peregrine Systems" (formerly Prototype). Installation has begun with a projected finish date of November.

Microsoft Office 4.x		Upgrade version to Office 97 – Service Release 2	Microsoft	4Q98	No	A-squared team will need to determine if anyone is still using older versions of Office.
Kraftlink	Food Service	Kraft has a compliant release and it's on its way.	Kraft	3Q99	No	Kraft has yet to send the upgrades. This is not a critical issue as it is to Kraft's disadvantage, not the University's, if the upgrades are not installed.
PeopleSoft HR 7.5	Human Resources	This new system will be installed and will eventually replace the current HRS/Pinnacle system. (<i>see HRS section</i>)	PeopleSoft	4Q99	Yes	Initial work on PeopleSoft HR 7.5 has been started.
Microsoft Office 95/97		Apply Service Release 2 from Microsoft.	Microsoft	4Q98	Yes with minor issues	Service Release 2 is now available and is in the process of being applied. (There are almost 400 PC's within the Division.) This is almost finished.
HARDWARE:						
EXTERNAL ITEMS:						
Computer Viruses		In February '99 we installed "Command Antivirus" software on Division PC's. This software will update itself as new virus information becomes available.		3Q99	Unknown	Will continue to provide necessary updates to software as they become available.
Electricity			Pacific Power	2Q99	Unknown	Pacific Power is on schedule to complete their revisions by 2Q99

Table 2: Administration and Finance Year 2000 Completed Items

	<i>Department</i>	<i>Year 2000 Strategy</i>	<i>Vendor</i>	<i>Scheduled Install Date</i>	<i>Y2K Status</i>	<u><i>Current Status</i></u>
OPERATING SYSTEMS AND DATABASES:						
SCO Unix 3.2.4.2	Cashiers	Vendor upgrade to version 5.x	Informed Decisions	4/99	Yes	This was part of a larger process that involved 1) an upgrade of the Operating System (SCO Unix) 2) an upgrade of the database (Informix) and 3) an upgrade of the Cashnet software. Completed.
Windows NT 4.0 Server	Budget Office	Apply Service Pack 5.	Microsoft	3Q99	Yes	SHOTGUN and DURANGO have both been upgraded to Service Pack 5. Completed.
FilePro (chemical inventory/hazmats)	Environmental Health and Safety	Replace with Y2K compliant system	Unsupported	3Q99	Yes	HP Assistant was installed and takes care of the radiation materials, however, another piece was discovered to be needed for chemicals. "Terralink" was obtained for the chemicals and has also now been set up. Completed.
SQL Server 6.5	Budget Office	Apply service pack 5	Microsoft	1Q99	Yes	Completed.
Informix	Cashiers	Vendor update	Informed Decisions	2Q99	Yes	See above. Completed.

Windows NT 3.5x Server/Workstation	Duplicating	Apply vendor supplied service packs to make Y2K compliant. If new system is purchased, will be paid for by University Printing and Graphics per Jan Tibbets.	Microsoft	2Q99	Non-issue at this point.	See <i>RipMate Software</i> section. Completed.
Oracle 7.3.3	Budget Office	None required	Oracle	3Q98	Yes	Completed
AIX Server	Bookstore			4Q98	Yes	Completed
OS2 Server	Bookstore		IBM	4Q98	Yes	Completed
Unix ??	Duplicating	Leased equipment – 2 servers – vendor OK'd.		4Q98	Yes	Completed
Dataflex 2.3	Student Financial Operations	Upgraded to version 3.1	Data Access	3Q98	Yes	Completed
Novell 3.11	NOTE: this is used extensively throughout the division	Novell's minimal lack of compliance has been determined to not be a problem for the departments not replacing their Novell systems with NT	Novell	4Q98	Yes	Completed
B. SOFTWARE AND APPLICATIONS:						
CASHNET	Cashiers	Applied vendor supplied upgrade	Informed Decisions	2Q98	Yes	Completed
PostalSoft	Bulk Mail	Tested for compliancy		4Q98	Yes	Completed
Facilities Management System	Facilities Planning	Is OK.		4Q98	Yes	Completed
RipMate Software	Duplicating	Upgrade	Duplicating leases equipment from Multi-graphics	1Q99	Non-issue at this point.	Duplicating has been unable to get a definitive answer from Multigraphics as to whether or not RipMate will run on NT 4.0 or not. They have decided to apply patches to NT 3.51

						that will bring it into Y2K compliancy. Whether or not RipMate is compliant is not an issue. Completed
MAS 90 Accounting	Duplicating	Replace with PeachTree (Analysis in progress)		7/99	Yes	Software was installed and switched at Fiscal Year End. Completed.
Lotus	Duplicating	Move to Excel (Office 97)		7/99	Yes	Moved to Excel when MAS 90 was replaced with PeachTree at Fiscal Year End. Completed.
BBA		Changes have been identified and are now being implemented.	UW	1999	Yes	Completed.
Budget Prep		Correct date related problems.	UW	1999	Yes	Completed.
VSL		Work with IT to determine what changes are necessary.	UW	1999	Yes	Completed.
FrontPage 97		Upgrade version to FrontPage 98	Microsoft	4Q99	Yes	Completed.
Internet Server 3.0		Apply patches when available from vendor Upgrade to version 4.0	Microsoft	3Q99	Yes	Upgrades have been applied. Completed.
Time Card System	Financial Services	Reformat Date Fields.		1999	Yes	Completed.
C-Board Menu Management	Food Service	Apply upgrade when it becomes available		7/99	Yes	Received upgrade in June, have finished testing and put into production in early July. Completed.

Winstar	Food Service	Upgrade to new version (\$3049) or find replacement.		1Q99	Yes	A decision to upgrade was made over replacing with KRONOS. Completed
RasterPlus	PhotoService	Has been determined to have no Y2K problems per Ed Rasmussen.		1Q99	Yes	Completed
LFR System	Photo Service	Has been determined to have no Y2K problems per Ed Rasmussen.		1Q99	Yes	Completed
Dbase x	Licensing Bulk Mail Photo Service	Replaced with MS Access	Ashton Tate	1Q99	Yes	Completed
CMS Software	Mail Room	Will meet with Pitney Bowes in 1Q99 to get updates on upgrades/replacements.		2Q99	Yes	Pitney Bowes installed the free DOS upgrade in May. Completed.
DataCard	ID Office	Conducting Testing		5/99	Yes	See HP Unix status. Both machines have been sent in and upgraded. Completed.
OPTIM 4.89 ID system	ID Office	Applied vendor supplied upgrades to v 4.9	AT&T	12/8/98	Yes	Completed
Nebraska Book System	Book Store	Unknown – waiting on vendor – 10/13/98 OK!		4Q98	Yes	Completed
Textbook software	Bookstore	Contacted vendor		4Q98	Yes	Completed
Credit Card System	Bookstore	Contacted vendor		4Q98	Yes	Completed
Scheduler Plus Reservation Software	Union	None required	CEO software	1Q98	Yes	Completed
Cheyenne ARC Serve 6.0 Tape	Budget Office	None required	Computer Associates	3Q98	Yes	Completed

<i>Backup</i>						
<i>Javelin (security camera system)</i>	University Police	Have performed testing and will reset system clock (this is running on a 486) on 1/1/2000. Chris Heck reports that this should be OK.	Javelin	1Q99	Yes	Completed
<i>PointCount</i>	Human Resources	Tested	Mercer	1Q99	Yes	Completed
<i>HRS</i>	Human Resources	Implemented upgrades sent by Pinnacle to make Y2K compliant.	Pinnacle	11/98	Yes	Completed
<i>Carillon</i>	Union	None required		4Q98	Yes	Completed
<i>FRS</i>		Replaced with PeopleSoft	Pinnacle	2/98 AP/Purchasing 7/98 General Ledger	Yes	Completed
<i>Washer/Dryer programming software</i>	Vending	Contacted vendor (Whirlpool)		1Q99	Vendors (Whirlpool) state that there should be no problems with this.	Completed
<i>Work Order System (WOS)</i>	Physical Plant	Replace with Y2K compliant system	Asset Works	8/99	Yes	Data from the old WOS system has been put into the new system which will run parallel as a "test" system with the old system until September, when the new system will "go live" as the production system. Completed.
<i>Facilities Inventory System</i>	Facilities Planning	PC stuff OK, Mainframe database needs moved to new platform – use new WOS that Physical Plant is pursuing		8/99	Yes	As of 2/4/99 stated that the new WOS that Physical Plant is installing will take care of remaining issues. Completed.

<i>PeachTree Accounting</i>	Fleet Operations Housing Food Service Auxiliary Ent- Directors Office Bookstore Vending	Version was upgraded	PeachTree	1Q99	Yes	Completed
HARDWARE:						
<i>Pentium based PC's</i>		None required	Gateway & others	1Q99	Yes	Completed
<i>486 based PC's</i>		Upgraded BIOS or replaced with pentium class machines	Gateway & others	1Q99	Yes	Completed
<i>4DX2-66E (OM2)</i>	Budget Office	Retired	Gateway	4Q98	Yes	Completed
<i>COMPAQ Proliant 5000 (SHOTGUN)</i>	Budget Office	Determine if RTC chip is compliant or not	COMPAQ	4Q98	Yes	Testing and COMPAQ upgrades have been applied to SHOTGUN. Completed.
<i>G6/233 (DURANGO)</i>	Budget Office	None required	Gateway	4Q98	Yes	Completed
<i>COMPAQ Server (CASHIERS)</i>	Cashiers	Informed Decisions determined that the existing hardware is Y2K compliant.	COMPAQ	1Q99	Yes – Please see <i>SCO Unix</i> section.	Completed
<i>Card Readers</i>	Bookstore	Tested by vendor		4Q98	Yes	Completed
<i>Bar Code Scanners</i>	Bookstore	Tested by vendor		4Q98	Yes	Completed
<i>Cash Registers</i>	Bookstore	Tested by vendor		4Q98	Yes	Completed
<i>Landis Gyr System 600 (Heating & Ventilation)</i>	Physical Plant	Determined that they will need to change system clock.	Landis Gyr	2Q99	Yes	Completed
<i>Scale</i>	Mail Room	None required	Pitney Bowes	4Q98	Yes	Completed
<i>Postage Meters</i>	Mail Room	None required	Pitney Bowes	4Q98	Yes	Completed

<i>Pumps & digital/programmable controls</i>	Physical Plant	Tested for Y2K compliancy		4Q98	Yes	Completed
<i>Fire Alarms</i>	Physical Plant	Replaced non-compliant chips with compliant ones		4Q98	Yes	Completed
<i>Elevators</i>	Physical Plant	Tested for Y2K compliancy		4Q98	Yes	Completed
<i>Liquid Scintillation Counter</i>	Environmental Health and Safety	Conducted testing	Beckman	4Q98	Yes	Completed
<i>Telephones</i>		Telecomm conducted tests		4Q98	Yes	Completed
<i>Photocopiers</i>		Ran Y2K tests – These have been tested and are Y2K compliant or will be replaced with Y2K compliant machines.		2Q99	Yes	Completed
<i>Facsimile Machines</i>		Ran Y2K tests – Most have been tested and are Y2K compliant. Those that are not will be replaced.		2Q99	Yes	Completed
<i>Washers & Dryers</i>	Vending	Contacted vendor (Whirlpool)	Whirlpool	1Q99	Vendors (Whirlpool) state that there shouldn't be any problems with this.	Completed
<i>Vending Machines</i>	Vending	Vending contacted the vendor (Crane) and they indicate no Y2K problems.	Crane	1Q99	Yes	Completed.
<i>McIntosh PC's</i>	Union Graphics	Testing and upgrades have been completed.	Apple	1Q99	Union has done necessary work to make Y2K compliant.	Completed
<i>Cash Registers</i>	Union Bookstore	Ran Y2K tests		4Q98	Yes	Completed

EXTERNAL ITEMS:						
<i>PageOne Paging System</i>	Housing	Worked with vendor and determined what needs to be done	PageOne	4Q98	Yes	Completed

Trustee Bonner requested of Mr. Aylward one last Y2K report at the January meeting.

INVESTMENT COMMITTEE

The Investment Committee of the Board met on Friday, November 12, 1999. The following members were present: Tom Spicer, Chair; Dave Bonner, and Ron McCue. The following information items were presented to the full Board by Trustee Spicer:

Quarterly Report on Endowments

The quarterly investment report for the quarter ending September 30, 1999, provided by John A. Vann, Investment Advisor to the Investment Committee follows.

**UNIVERSITY OF WYOMING
 INVESTMENT COMMITTEE
 As of September 30, 1999**

Current Plan		
In Millions (\$000) & Percentage (%)		
Funds:	(\$000)	(%)
Fixed Income Pool – Fox	\$ 10.975	24.30%
Value Equity Pool		26.92%
Jurika & Voyles	6.211	
Rorer	5.947	
Growth Equity Pool		30.06%
Montag & Caldwell	7.043	
Wilshire	6.535	
Int'l Equity Pool – Brandes	8.164	18.08%
	\$ 45.163	

Investment Goal as of February 12, 1999

Funds:	(%)
Fixed Pool	25.00%
Value Pool	30.00%
Growth Pool	30.00%
Int'l Pool	15.00%
	<u>100.00%</u>

Quarterly Report on Investments

The investment policy of the Trustees requires the Vice President for Administration and Finance to report quarterly on the status of investments managed by the University. The summary of the University-managed investments as of September 30, 1999, is presented on the following page.

UNIVERSITY OF WYOMING
 FIXED INCOME INVESTMENTS
 SUMMARY FOR THE PERIOD
 7/1/99 - 9/30/99

	University Managed	
	Endowment Funds	University Funds
Beginning Balance 6\30\99	<u>135,219.66</u>	<u>54,974,640.92</u>
Ending Balance 9\30\99	<u>167,930.92</u>	<u>58,497,353.00</u>
Average Return	<u>4.74%</u>	<u>5.18%</u>

UNIVERSITY OF WYOMING
 UNIVERSITY MANAGED ENDOWMENT FUNDS
 SUMMARY FOR THE PERIOD
 7/1/99 - 9/30/99

Investments, Beginning of Period		135,219.66
Add		
Received, Current Period	32,711.26	
Uninvested, Prior Period		
Deduct		
Uninvested, End of Period	<u>0.00</u>	32,711.26
Deduct		
Endowments Refunded	0.00	
Transfers to External Managers	<u>0.00</u>	<u>0.00</u>
Investments, End of Period		<u>167,930.92</u>

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of \$10,000.

GOVERNOR GERINGER BUDGET PRESENTATION

By special invitation, The Honorable Jim Geringer attended the Board of Trustees Meeting and gave a brief presentation on the State Budget. He shared with the Board, several concepts which appeared in his budget recommendation to the State Legislature.

The Trustees expressed their appreciation to the Governor for his timely presentation.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and outreach Committee met on Friday, November 12, 1999 with Greg Schaefer, Chair; Dave Bonner, John Patrick, and Shelly Ritthaler in attendance. The following items were presented to the full board by Trustee Schaefer:

UniReg 620 and 621, which govern The Outreach School and include UW/CC as a Division of The Outreach School

UniRegs 620 and 621 were revised in accordance with the recommendations in the 1998 Outreach Report, and subsequently, in the approved Academic Plan. The voting members of The Outreach School and UW/CC unanimously approved these revised UniRegs by mail ballot, and the UniRegs have been reviewed and approved by university counsel and academic affairs.

These are the major changes from the prior UniRegs:

- Change in the name of the school from School of Extended Studies and Public Service to The Outreach School
- Change in name of Division of Office of Off-Campus Credit Courses to Division of Outreach Credit Courses
- Change in name of Division of Non-Credit Courses to Division of Community Service Education
- Change in number of administrative units from 9 to 4
- Incorporation of UW/CC as a Division of The Outreach School (bringing the total number of units to 5)

THE UNIVERSITY OF WYOMING
Laramie, Wyoming
UniReg 620, Revision 3
October 25, 1999

UNIVERSITY REGULATION 620, Revision 3

Initiating Authority: The Outreach School

Subject: Regulations of The Outreach School

Reference: (a) Regulations of the Trustees, as amended.
(b) UniReg 174, as amended.
(c) UniReg 408, as amended.

1. **PURPOSE:** To promulgate and amend the regulations of The Outreach School, as adopted by the Faculty, Academic Professionals and Professional Staff of that School and approved by the Trustees which sets forth the basic organization and processes through and by which The Outreach School may function in the exercise of its authority and responsibility as prescribed by the Regulations of the Trustees.

2. **GENERAL INFORMATION.** These regulations were adopted by the Faculty, Academic Professionals, and Professional Staff of the School.

3. **DIRECTIVE.** The Board of Trustees of the University of Wyoming has established The Outreach School as an administrative unit of the University with major outreach responsibilities. The School shall be administered by a Dean, who shall report to the Vice President for Academic Affairs. The Dean is nominated by the President and appointed by the Board of Trustees.

4. **ADMINISTRATIVE ORGANIZATION OF THE SCHOOL** (see attached diagram)

a. **Academic and Service Divisions** – The divisions of the School are the University of Wyoming Casper College Center (UW/CC), the Division of Outreach Credit Programs, the Division of Community Service Education, Wyoming Public Radio, and the Division of Outreach Technology Services which includes: University of Wyoming Television (UW/TV), Broadcast and Media Engineering, and Computer Support.

b. **Dean – Duties and Responsibilities** – The Dean shall be the chief administrative officer of the School, appointed in accordance with the Regulations of the Trustees, and shall be responsible for all matters relating to the educational and administrative affairs of the School. He/she shall hold administrative office at the pleasure of the Vice President for Academic Affairs, the President and the Board of Trustees. The Dean shall preside at meetings of the School's faculty and staff, recommend the School budget in consultation with the Division Heads of the School, transmit and recommend appointments and promotions with respect to personnel of the School, and exercise general administrative supervision over the educational programs and operations of the School. To discharge official duties, the Dean shall have supervisory access to all areas and records relating to programs of the School which are in the custody of University personnel, both on-campus and in outreach locations. The Dean shall also be responsible for maintaining the University's articulation agreements and other cooperative agreements with the Wyoming community colleges.

c. Associate Dean – Duties and Responsibilities - The Associate Dean assists, and acts in the absence of, the Dean when required. This includes exercising signature authority for the School, and representing the School at University administrative meetings as designated by the Dean.

The Associate Dean also facilitates programs and projects involving personnel from all divisions of the School and performs other appropriate duties as delegated by the Dean.

d. Other Administrative Officers – Duties and Responsibilities – With the approval of the President and the Board of Trustees, Associate Directors, Assistant Directors, or other administrative assistants as may subsequently be authorized, may be appointed in accordance with the Regulations of the Trustees.

e. Division Heads – Duties and Responsibilities – A Division Head shall be the chief administrative officer of each Division of the School. He/she shall hold administrative office at the pleasure of the Dean, the President and the Board of Trustees. After recommendation by the Dean, and upon nomination by the President, the Division Head shall be appointed by the Board of Trustees. The Dean, shall make an appointment recommendation after consultation with full-time members of the appropriate division and other Division Heads of the School. Division Heads may hold the titles of associate dean, division head, director or manager, as appropriate to the unit. The unit administrator of the University of Wyoming Casper College Center (UW/CC) may hold the title of Dean or Associate Dean.

The Division Head shall be responsible for all matters relating to the educational and administrative affairs of the division. This person shall preside at meetings of the division personnel, recommend the division budget, transmit and recommend appointments and promotions with respect to the academic personnel and staff of the division, and exercise general administrative supervision over the educational and service programs and operations of the division.

f. Standing Committees – The Division Heads shall constitute an administrative committee which shall be advisory to the Dean.

g. Other Committees – The Dean may appoint ad hoc committees as needed.

h. Academic Coordinators – Duties and Responsibilities – Academic Coordinators and the UW/CC unit administrator represent the off-campus administrative arm of the Outreach School and report directly to the Dean of the School. These individuals are responsible for administering regional offices located at specific sites in Wyoming facilitating the regional delivery of the School's programs and services and other appropriate duties as delegated by the Dean. The criteria and procedures for appointment and promotion of Academic Coordinators shall conform to those listed in the Regulations of the Trustees and UniReg 408. Criteria and procedures for appointment and promotion of the UW/CC unit administrator shall conform to those listed in UniReg 408 and 803 as appropriate.

5. FACULTY, ACADEMIC PROFESSIONALS AND PROFESSIONAL STAFF

a. Composition of the Faculty of The Outreach School. The following are the faculty of the School:

i. The Dean, the Associate Dean, Division Head, or a unit administrator may hold a tenure-track faculty appointment in an academic department of the University. Voting faculty of the School are those holding full-time tenure track appointments in an academic department and administrative appointments in the School. The Outreach School shall be entitled to two representative on the Faculty Senate. One representative shall come from the eligible Outreach School faculty assigned anywhere in the state except Casper. One representative shall come from the eligible faculty assigned to the University of Wyoming/Casper College Center.

ii. Non-voting, adjunct faculty members are regular University faculty and extended term academic professionals teaching in Outreach Credit Programs on a part-time basis.

Once it is determined that adjunct faculty qualifications meet a particular outreach credit academic need, and those adjunct faculty or academic professionals are approved by the appropriate academic departments, the School will employ adjunct faculty through the regular payroll procedure to undertake the specific task required. These adjunct faculty will be paid from funds in the appropriate office. Normally, compensation is made after final grades are submitted, or in the case of Flexible Enrollment, after a course is developed and accepted, or following the submission of graded lessons or tests. At UW/CC, adjunct faculty and UW faculty teaching on overload will be paid on a prorated monthly basis, at the Outreach School rates, during the semester they are teaching.

iii. Ex-officio faculty members are the President of the University, and the Vice President for Academic Affairs.

b. Composition of Academic Professionals – Academic professionals shall consist of those so designated by the Office of Academic Affairs and serving full-time in the School.

c. Composition of Professional Staff – Professional staff shall consist of those so designated by the Office of Human Resources and serving full-time in the School.

d. Membership in the School – Voting members of the School shall consist of the Dean, Associate Dean, Division Heads, extended-term academic professionals, professional staff budgeted in programs under the administration of the School, and full-time faculty and academic professionals assigned to the UW/CC Center. The President, and the Vice President for Academic shall be ex-officio members without vote.

e. Meetings – The full-time faculty, academic professionals and professional staff shall meet annually on call of the Dean, and at other times when appropriate. Meetings shall be called by a written notice which shall state the time, place and agenda of the meeting.

The Dean shall call a meeting whenever five full-time faculty, academic professionals, and/or professional staff of the School request one. This request shall be in writing, shall be signed by the members so requesting, and shall state the matters to be considered at the requested meeting.

A majority of the School's voting members constitute a quorum for the conduct of business, which shall be conducted in accordance with Robert's Rules of Order, as most recently revised.

f. School Secretary – The Dean shall appoint a secretary whose duties shall be to make, keep, and where pertinent, to disseminate such records or other information as may be necessary for the orderly conduct of business.

g. Faculty, Academic Professionals and Professional Staff Service – Any assignment of a member budgeted in the School to an instructional or service unit outside the School shall be approved by the supervisor, division head, and the Dean.

h. Powers and Duties – The full-time faculty and academic professionals in the School, with the School's adjunct appointees, shall have jurisdiction over all academic degree matters within the scope of the School, as set forth in Regulations of the Trustees.

The Professional Staff of the School shall have the power and duties set forth in University Regulation 174, as amended.

i. Appointment, Promotion and Extended Terms – The criteria and procedures for appointment, reappointment, extended term and promotion of full-time faculty and academic professionals of the School shall conform to those listed in Regulations of the Trustees and UniReg 408.

Questions of appointment, reappointment, tenure or extended terms for full-time faculty or academic professionals teaching part-time or having administrative appointments for the School will be determined within their respective academic departments. The quality of the service for the School will be communicated to the respective department heads for consideration in reappointment, tenure or extended term, promotion and merit decisions.

The criteria for appointment and classification for Professional Staff will be determined by the Dean of the School and the Office of Human Resources. In Casper, this will be done in consultation with the UW/CC unit administrator.

6. ROLE OF TEMPORARY FACULTY OR ACADEMIC PROFESSIONALS

The School may from time-to-time appoint temporary faculty or academic professionals to provide academic instruction. Based upon academic training and experience, these individuals will be appointed only after the approval of the department head and dean who hold academic responsibility for the course content. Once identified as a potential instructor for a course, the individual will submit a current official transcript, a current vita and three recent (no older than six months) letters of recommendation. Once receiving approval of the appropriate department, college and/or Graduate School, the individual will be employed at the stipulated rate and paid for his/her services following submission of final grades. Temporary faculty and academic professionals will not be voting members in the School nor will they be entitled to consideration for promotion, tenure, or extended term appointment in the University.

7. STUDENTS

a. Admissions – Students enrolling in credit classes and degree programs through the School shall be subject to regulations of the University and College or School responsible for the particular curriculum.

b. Probation, Dismissal, Reinstatement – The School shall be guided in its probation and dismissal policies by the regulations of the University faculty governing academic probation and dismissal.

8. DEGREES AND DIPLOMAS

Students registered through the School receive their degrees from the academic College or School in which the required course of study for their degrees resides.

9. AMENDMENTS TO THE REGULATIONS

Regulations limited to the administration and operation of The Outreach School may be changed or amended and additional regulations may be adopted at any called meeting of the full-time Faculty, Academic Professionals and Professional Staff of the School by an affirmative vote of two-thirds of all members present, provided that the members shall have been given written notice of the meeting at least ten days prior to the date of the meeting. The call for the meeting at which the proposal is to be acted upon shall include the exact wording of the proposed change, amendment, or addition to these Regulations.

10. EFFECTIVE DATE

a. School Regulations – These Regulations shall become effective upon recommendation of the voting members of the School, the Dean of the School, the President of the University, and approval by the Board of Trustees.

b. Amendments – No change, amendment, or addition to these Regulations shall become effective until approved by the Board of Trustees.

11. REPEAL OF PRIOR REGULATIONS

All Regulations of the School existing at the time of the adoption and approval of these Regulations shall be and hereby are repealed.

APPROVED: October 25, 1999

/s/ Philip L. Dubois, President

THE UNIVERSITY OF WYOMING
Laramie, Wyoming
UniReg 621, Revision 2
October 25, 1999

UNIVERSITY REGULATION 621, Revision 2

Initiating Authority: The Outreach School

Subject: Outreach Educational Programs and Equivalency of Credits

Reference: (a) University Regulation 620, as amended

(b) Action of the Trustees

1. **PURPOSE:** To re-establish the policy governing outreach educational programs and equivalency of credits which was deleted when University Regulation 620 was amended.

2. **OUTREACH EDUCATIONAL PROGRAMS**

a. The Vice President for Academic Affairs and the Dean of The Outreach School shall be charged with making initial contacts, assessing needs and representing the University in establishing agreements necessary to outreach educational programs that require cooperation with Wyoming community colleges or other state and local agencies. In Casper, the Dean of UW/CC shall assist the Vice President for Academic Affairs and the Dean of The Outreach School in these efforts. Inquiries concerning the development of or participation in outreach educational programs shall be directed to the Vice President for Academic Affairs or the Dean of The Outreach School.

b. The procedures and responsibilities established for proposing and approving on-campus programs of study for University credit and for approving and evaluating on-campus instructors shall be the same for outreach instructed-study programs except that the responsible officials and bodies shall consult with the Dean of The Outreach School in the course of deliberation.

c. Under the supervision of the Vice President for Academic Affairs, the Dean of The Outreach School shall coordinate all established outreach educational programs, including those in which University credits are offered, and shall determine the nature, feasibility and extent of all proposed additions or changes. In these matters, the School Dean or his/her designee shall consult with the Deans of the other academic units of the University and, when appropriate, with the Dean of the UW/CC Center, the Director of the Cooperative Extension Service and the heads of the academic departments and administrative units concerned.

3. **EQUIVALENCY OF CREDITS**

a. All outreach study programs in which University credit is offered shall be equivalent in content and quality of instruction to on-campus courses which are applicable to meeting degree requirements. In the event that the School delivers a degree or certification program which is not offered on the UW Laramie campus, courses and credits shall be approved according to University regulations for academic programs.

b. In establishing University of Wyoming degree requirements and determining whether they have been met, no distinction may be made between credits earned in University of Wyoming courses taught through The Outreach School and those earned on the UW Laramie campus.

APPROVED: October 25, 1999

/s/ Philip L. Dubois, President

Trustee Schaefer reported that the Community College and Outreach Committee voted on Friday to move this item from an Information Item to an Action Item. Dr. Powell clarified that the Unireg changes would bring the school into conformance with all recommendations accepted in 1998.

Trustee Schaefer moved for approval of changes made to Unireg 620 and Unireg 621. Trustee Ritthaler seconded. Motion carried.

Progress on Improvement in Student Services for Outreach Students

- a. UW Photo ID cards, Fall 1999
- b. Eligibility for Full Fee Packages and Student Insurance, Fall 1999
- c. Fee payments migrated to University SIS system, Fall 1999
- d. Financial Aid awarded same time as for on-campus students, Fall 1999
- e. Outreach courses state-wide and in Casper will be listed in the campus class schedule, Spring 2000

Dr. Powell reported the above listed items are progress on the Academic Plan. These changes will provide great mobilization between the state and campus. She has received great support from on-campus staff in order to bring these changes about.

Degree Programs Moved From Partial to Full Outreach Availability

- a. Master's degree in Adult Education and Instructional Technology on Online UW, available world-wide
- b. Master's degree in Special Education, available state-wide completely via compressed video

Dr. Powell reported that several degree programs have moved on-line and will be implemented during the Spring semester. No budget, faculty or curriculum changes were necessary and these are not new programs. The Master's degree in special education is in great demand and is now available completely by compressed video. Several other on-line degree programs are works in progress and she will have more information on them in January.

ATHLETIC COMMITTEE

The Athletic Committee of the Trustees met on Friday, November 12, 1999. The following committee members were in attendance: Jerry Saunders, Chair; Dave Bonner, Ron McCue, John Patrick, and Greg Schaefer. The following information items were presented to the full Board:

NCAA Certification

Scott Farris reported that the initial draft will be completed by December 1, and has had good participation across campus. He is confident there will be no problems with certification. The peer review team will be on campus on April 16-19, 2000. He requested that the Board provide two volunteers to read the entire report and provide information to the Board. Trustee Saunders and Trustee Bonner will review the report for the Board.

Civil Rights Compliance – Title IX

Dave Baker reported on Title IX. The annual monitoring report was submitted to OCR on November 1. The preliminary numbers from rosters show UW is within the tolerances required for proportionality. The budgetary issues with OCR are resolved as well. A survey was completed this fall of student interest and abilities, and the data is available for OCR. Trustee Bonner commented that reaching compliance is good news. Trustee Ritthaler asked that a special thanks be extended to Barbara Burke on behalf of the Board.

Sports West Lighting

Dave Baker reported he and Lee Moon worked on the final contract with Sports West. Funding is available for lights for the next season and installation will begin soon. Even with one year loss of contract, UW will receive the dollar amount promised earlier this year. President Dubois said that UW agreed to a 3-way split with BYU and Sports West to provide lights for the UW/BYU game.

President Dubois reported there is no progress yet in terms of a third bowl game for the Mountain West Conference. The fourth bowl disappeared with the reconstruction of the WAC. Contracts run for three years.

Trustee Saunders stated he and several other Trustees attended a good Cowboy Joe function in Cheyenne on Friday night and there were over 300 people in attendance.

COMMITTEE OF THE WHOLE

WRI Board Appointments

Forest M. "Frosty" Kepler received a B.S. in Geology (1956) and a B.S. in Civil Engineering (1960), both from the University of Wyoming. Mr. Kepler is the past president of numerous engineering related boards for Wyoming, including the Board of Registration for Professional Engineers and Land Surveyors, Wyoming Engineering Society, and Wyoming Association of Consulting Engineers and Surveyors. He also served on the U.S. Committee for Large Dams. Mr. Kepler was appointed to the University of Wyoming Board of Trustees in 1993 and served as Trustee President in 1996-97.

Tucker Fagan is the Chief Operating Officer for the Wyoming Business Council. Prior to that, Mr. Fagan was the Director of the Wyoming Department of Commerce. Mr. Fagan served in the United States Air Force for thirty years where he was a commander at the squadron and wing levels. He was the Air Force representative to the Secretary of Defense and was responsible for implementing the administrations "reinvention of government" plan in the Department of Defense. Mr. Fagan is active in the Cheyenne community. He has served on the Frontier Days General Committee.

President Dubois stated he would like to broaden the WRI Board to include Forrest Kepler who was the Board of Trustees liaison to WRI and Tucker Fagen who would be particularly important when approaching industry.

This item was moved to an Action Item at Friday's session of the Board. Trustee McCue moved to accept appointments to the WRI Board as presented. Trustee Ritthaler seconded. Motion carried.

Establishment of a "For Profit" Subsidiary Within WRI

This item will be addressed at the January 2000 meeting.

Development Report

Ben Blalock gave an update to date that UW is about \$1.5 million ahead of last year at this time and the annual fund is 70 percent ahead with more individuals committing.

FY 2000 Monthly Gift Report through September 1999

Compares funds raised in the current fiscal year to funds raised in the previous fiscal year. Current month gifts are also shown.

FUND	ALL GIFTS							ANNUAL FUND GIFTS						
	FY 2000	Month		FY 2000 to date		FY99 same date		FY99	Month		FY 2000 to date		FY99 same date	
	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL	GOALS	DNRS	AMOUNT	DNRS	TOTAL	DNRS	TOTAL
A & S		135	\$62,557	257	\$158,632	180	\$234,291		106	\$18,987	184	\$56,131	53	\$2,790
AGRIC		70	\$58,713	226	\$192,197	56	\$72,597		35	\$11,952	55	\$13,052	24	\$1,425
BUSINESS		46	\$5,619	68	\$29,544	57	\$18,877		42	\$4,870	50	\$7,870	22	\$975
EDUCATION		41	\$1,582	55	\$212,294	36	\$26,353		41	\$1,582	44	\$1,657	18	\$1,345
ENGR		84	\$15,762	128	\$90,371	68	\$256,642		77	\$14,412	113	\$28,797	43	\$4,750
HEALTH SCI		38	\$62,328	57	\$86,828	33	\$40,789		34	\$4,990	46	\$7,340	14	\$3,155
LAW		10	\$1,203	22	\$14,388	19	\$2,185		8	\$675	16	\$1,160	9	\$460
STUD AFFRS		54	\$1,445	71	\$45,255	12	\$358		54	\$1,445	69	\$1,755	5	\$155
AHC		10	\$3,675	24	\$5,721	37	\$37,497		10	\$3,675	23	\$3,975	26	\$1,275
ALUMNI				32	\$3,425	48	\$12,908						3	\$58
ART MUS		57	\$11,850	209	\$43,940	166	\$31,830				15	\$1,120		
ATHLETICS		27	\$1,176,191	603	\$1,459,461	705	\$148,178		4	\$350	561	\$81,107	1	\$125
IENR		5	\$80,058	7	\$82,575	10	\$81,625		4	\$5,050	5	\$5,075	1	\$500
LIBRARY		21	\$12,652	33	\$13,600	16	\$45,061		20	\$11,957	32	\$12,905	5	\$6,175
UNIV. FUND		73	\$7,615	108	\$13,763	29	\$2,722		73	\$7,615	108	\$13,763	29	\$2,621
OTHER		137	\$65,383	398	\$856,219	749	\$558,786		46	\$2,249	338	\$23,922	692	\$8,513
SEPTEMBER GIFTS NOT YET BOOKED			\$82,380											
TOTAL	\$ 12,000,000	808	\$1,649,012	2,298	\$3,308,213	2,221	\$1,570,700	\$1,250,000	554	\$89,807	1,659	\$259,628	945	\$34,322

Campaign Update

Development staff is giving a large amount of time to Campaign Planning and they expect to have a case statement back by December 1. If Board members haven't already received a contact, expect one by the staff for an interview on the feasibility study. Mr. Blalock is also working with President Dubois and Dr. Buchanan to further develop and refine the statement into the Colleges.

UW Presidential Evaluation Process **Trustee McCue Memo of October 6, 1999, (Enclosure V)**

Trustee McCue prepared and presented information on the evaluation process and leaves the document to provide guidance for future committees charged with the President's evaluation. For future evaluations, President Dubois will provide a list of individuals to be interviewed and he would like to include a member of his staff, specifically Donna Bagby.

As a result of the extensive evaluation of President Dubois' performance, Trustee McCue moved to grant a \$7,500 salary increase to President Dubois retroactive to July 1, 1999. Trustee Saunders seconded. Trustee True stated this is a 5% increase. The motion carried.

Trustee True added his praise and appreciation for the exemplary service and vision President Dubois is giving to the University. He looks forward to the extended contract with President Dubois at the helm.

Trustee True thanked Trustee McCue for his time and efforts in chairing the Evaluation Committee. He commented that future Presidents will appreciate Trustee McCue's guidelines and advise based on past experiences.

UNFINISHED BUSINESS

Trustee Spicer reintroduced the possibility of the Board meeting for a retreat during the spring semester and using AGB facilitators to undergo an internal reviewing process in the spirit of the Academic Plan. The possible outcome would be to provide structure on how to function more effectively as a governing Board. It would be advantageous to hold the retreat at a location with limited distractions. After further discussion by the Board, Trustee Jorgensen moved to support the retreat. Trustee Hammons seconded.

Trustee McCue stated he applauded the administration for the Academic Planning Process and the Support Services Process and felt the Board should hold itself to the same accountability. Trustee Schaefer asked what the purpose and outcome of such a retreat might be. President Dubois said a report and summary would come from AGB which could recommend a different committee structure and different Board functions. Trustee Spicer stated there are a variety of things that can come of this process. Motion carried.

Trustee Saunders asked whether UW has a brand. Jim Kaltenbach reported that the Department of Animal Science has a registered brand used throughout Wyoming.

NEW BUSINESS – PUBLIC COMMENTS

Trustee True gave the floor to Cat Morningstar, a UW student and ex-officio to ASUW for non-traditional students. Ms. Morningstar spoke to parking issues on campus. She noted the shuttle schedule and suggested additional stops by Fine Arts and the residence halls. The service

hours should be extended beyond 5:30 pm to accommodate evening classes. She also stated the handicapped buses are not being used effectively or efficiently. Plenty of parking is obviously available in the Athletics parking lots but she understood Athletics did not want to use their space that way.

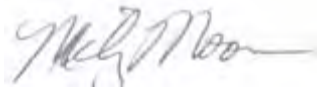
Trustee True recognized Dr. Klaus Hanson. Dr. Hanson wanted to respond to the idea of shared governance workshops and that the AGB workshops would be beneficial to the Board. He would highly recommend Board participation in one.

ANNOUNCEMENT OF NEXT MEETING DATE/ADJOURNMENT

The next meeting will be held on January 14-15, 2000.

There being no further business to come before the Board, it was moved by Trustee True and seconded by Trustee Jorgensen that the meeting be adjourned. The motion carried. The meeting was adjourned at 9:55 am.

Respectfully submitted,



Nicky S. Moore
Deputy Secretary, Board of Trustees



Crystal R. M. Bennett
Assistant to the Vice President

Enclosure I
Betty Kail Resolution

**UNIVERSITY OF WYOMING
TRUSTEES' AWARD OF MERIT**

**THE HONORABLE ELIZABETH "BETTY" KAIL
Trustee Emeritus**

WHEREAS, in 1886, the University of Wyoming was established by the Wyoming Legislature, with the goal “to provide an efficient means of imparting to young men and young women, without regard to color, on equal terms, a liberal education together with a thorough knowledge of the various branches connected with scientific, industrial, and professional pursuits”;

WHEREAS, The Honorable Elizabeth "Betty" Kail graduated from the University with a Bachelor of Science in Law, earning membership in three honorary societies;

WHEREAS, the many-talented Ms. Kail found time during her undergraduate career to participate in the University theater, join the Kappa Delta social sorority, and twirl the baton at the football games;

WHEREAS, in spite of advice that she should pursue a field of study "more suitable for a young lady," Ms. Kail earned a Juris Doctor degree at UW and returned to Lander, where she served as the Fremont County Assistant and Prosecuting Attorney and joined her father in his private law practice;

WHEREAS, Ms. Kail continued to blaze a trail for women in Wyoming when her work as an attorney earned her a position on the bench—first as a municipal court judge and then as a district court judge—while making time to help others and serve her community in many different ways;

WHEREAS, Judge Kail agreed to assume a position on the Board of Trustees of this prestigious institution in 1994;

WHEREAS, Judge Kail's colleagues on the Board of Trustees, recognizing her multiple contributions and excellent leadership abilities, elevated her to President of the Board in 1998;

WHEREAS, Judge Kail fiercely resisted the intrusions of technology into her work as a Trustee only to find an equally determined University President committed to preparing her for the next millenium;

WHEREAS, Judge Kail's clear thinking, forthright manner, and excellent communication skills kept the Trustees on track and the people of Lander informed;

WHEREAS, Judge Kail became a adventurous world traveler while serving on the Board, bringing the Rule of Law and her acting skills to the People's Republic of China;

WHEREAS, Judge Kail's son, Jared—always at the top of her totem pole—continues to keep her bursting with pride;

WHEREAS, Judge Kail has been in great demand on campus as a keynote speaker and has willingly given her time, her thoughts, and her dramatic flare to students and friends of the University in a variety of venues;

WHEREAS, Judge Kail continues to fight the I-80 storms to cheer for the Cowboys and Cowgirls whenever possible; and

WHEREAS, Judge Kail has faithfully served the University of Wyoming and the State of Wyoming with honor, integrity, sensitivity, and dignity;

THEREFORE, BE IT RESOLVED that the University of Wyoming Board of Trustees calls upon all University students, faculty, staff, and friends to celebrate the benefits of Judge Kail's profound dedication, tremendous commitment, graceful humility, and tireless leadership.

WE DO HEREBY PRESENT to The Honorable Elizabeth "Betty" Kail the University of Wyoming Trustees' Award of Merit. In witness whereof, we have hereunto set our hands and caused the great seal of the University of Wyoming to be affixed this 11th day of November, 1999.

Philip L. Dubois
University of Wyoming President
President

Hank A. True
Board of Trustees

Enclosure II
Enrollment Management Proposal

Enclosure III
Summary of Residence Hall First-Year Live-In Requirement

Enclosure IV
Audit Reports

Enclosure V
McCue Letter